

**Pembrey and Burry Port Town Council**

**Minutes Regeneration and Wellbeing Committee Meeting**

**Wednesday 14<sup>th</sup> November 2018**

**Present:** Councillors Richard Adler, Peter Freeman, Robert John (Chair), Mrs Lisa Mitchell, Michael Theodoulou and Mrs Mary Wenman

**Non-members present:** Cllrs Mrs Moira Thomas and Mrs Karen Francis Morris

**In attendance:** Kevin Williams (Technical Services Officer), Ed Davies (Administrative Assistant-Minute Taker)

Senior Citizen's Hall, Memorial Institute, Burry Port 6.35pm – 8.00pm

**1. To receive apologies for absence.**

Apologies had been received from Cllr Mrs Pam Every.

**2. To receive members' declarations of interest in respect of the business to be transacted.**

None were declared.

**3. To confirm the minutes of the Regeneration and Wellbeing Committee meeting held on Wednesday 10<sup>th</sup> October 2018**

Due to a printer error it had not been possible to provide members with hard copies of the minutes in advance of the meeting. Digital copies had been sent out two days prior to allow scrutiny. Members had no changes to suggest.

All members were **AGREED** that they were representative of the meeting of the 10<sup>th</sup> October.

**ACTION: OFFICE**

**4. To consider any matters arising from the minutes.**

There were no matters arising

**5. Consideration of the Committee's budget monitoring report**

None had been received.

**6. Consideration of applications received for financial donations**

An application had been received from the Bowls Club for £250 related to purchasing a specialist lawn mower and maintenance costs.

Members discussed what it was the Council was itself responsible for maintaining and it was noted that the Club had agreed to maintain the lawn as it required specialist knowledge and equipment to do, and therefore this application did not overlap with the Council's responsibilities at the Club.

All members **AGREED** to grant the requested amount.

**ACTION: OFFICE**

A second application had been received from the Bowls Club for £1000 for new club shirts for its members to incorporate the Town Council logo on it.

Members discussed the application, with some suggesting the club should be trying to fund raise the required funds themselves in the first instance, while others queried whether they had sought sponsorship from local companies. Some members felt the club should be supported in the application as their work in undertaking many other tasks saved the Council money on the asset, others queried if match-funding were at all possible.

The Committee was informed that the issues of fundraising and sponsorship had been raised at the Bowls Club Sub-Committee meeting, and that the Club representatives had responded that their members could spend their time undertaking the specialists task as they do at present or they could spend it fundraising but they could not do both, they added that they had been working to seek sponsorship too but it had proven fruitless.

During the closing discussion, members were reminded that the Bowls Club finances were decided by the budget they were given by the Town Council, and that it was signed off by the RFO and the Town Council.

Members **AGREED** to give the Bowls club £500 of the £1000 requested and to work with them to raise the remaining £500.

**ACTION: OFFICE, EVENTS AND BOWLS CLUB SUB CMTE'S**

There was a brief discussion of a previous application received from the Heritage Group related to their blue plaque appeal.

**Cllr Mrs Mary Wenman declared an interest in the agenda item due to her membership of the group. Non-members Cllrs Mrs Moira Thomas and Mrs Karen Francis Morris stated that they were members of the group, for clarity.**

Members **AGREED** for a meeting to be arranged with the Heritage Group to discuss the way forward with supporting the blue plaque appeal.

## **7. Report from the Events Sub-Committee**

A report was given to members highlighting recent events:

- The boogiethon had been successful with around 30 children in attendance and the event had been run in partnership with the Cylch Meithrin.
- The Remembrance Concert had been a resounding success working in partnership with the Royal British Legion in organising the concert, and with the Llanelli Arts Society in arranging for the poppy pallet decoration, which alone had already raised £240 towards one of the aforementioned blue plaques. Lots of positive feedback had been received.
- The Remembrance Day March and Service had been very well attended and the change in the programme from previous years to allow the minutes silence at 11am had been well received.

In relation to upcoming events, members were informed:

- The Remembrance Coffee Afternoon at Pembrey Memorial Hall, being organised in conjunction with a community group was going well. It was highlighted that the same community group had worked very hard to decorate the square and around Pembrey in time for the 11<sup>th</sup> November. It was felt that as a result of this working in partnership the community had formed stronger links with itself and the Council.
- The Food Bank Appeal preparations were being made to run the drive again this year.
- The Senior Citizens Christmas Dinner was being arranged with the catering and staff already booked for the 13<sup>th</sup> December. The meal was being arranged for a 1pm serving due to a meeting for all Councillors in the morning with representatives from the County Council.
- The Sub-Committee was speaking to a large number of organisations in relation to taking part in the St David's Day Parade.

Members discussed and noted the success of the recent events with many feeling it was due to the method of working in partnership. Members were informed that the Sub-Committee had met and discussed the need for the workload to be divided more evenly amongst the members to make the running of events easier, therefore each member had assumed responsibility for different areas. Many felt it was imperative for the public to know that all Councillors were working together on the public's priorities.

Members noted that the Council had previously worked with community groups and organisations to great effect and that this was an expansion of that practice, and all agreed that they were working better together.

#### **8. Report from Planning Sub-Committee**

Members noted that there was an upcoming meeting for this Sub-Committee.

#### **9. Report from the Wellbeing of Future Generations sub-committee**

No meeting had taken place since a joint meeting with the Public Engagement and Communication Sub-Committee. At that meeting, as had been reported to Town Council it had been agreed to work towards a date in January for the public consultation meeting, the final wording of the leaflet was also agreed to and every household in Pembrey and Burry Port would receive the leaflet through their letter box, with Councillors to undertake the delivery. Each forum lead was asked to come up with ideas for what each forum should address.

#### **10. Report from the Arts Studio working group**

Members were informed that the Facilities and Assets Committee had discussed this matter on 7<sup>th</sup> November. It had found that there were a number of potential uses for the upstairs room in the Memorial Institute and that it would be premature to focus the efforts to bring it into use as an arts studio. It was recognised that there was a need for more office space as it was likely more staff would be employed in the near future to cope with the increased workload. It was also noted that the works required to make the space usable would cost a large amount and that full costings should be got for that initial work before looking at the potential uses. It was noted that the space was available for one-off occurrences such as painting space for the pallets and that would be the case until costing of the required works were obtained.

**Cllr Mrs Lisa Mitchell left the meeting 7.31pm**

#### **11. Report from the Public Engagement and Information Sub-Committee**

It was noted that this Sub-Committee should not report to this Committee as it was a sub-committee of the Chairs Committee. As such it should be removed from the next agenda.

**12. To consider correspondence previously circulated to members:**

|   | <b>Date</b>              | <b>From</b>   | <b>Subject</b>                           |
|---|--------------------------|---|--|
| a | 17 <sup>th</sup> October | Welsh Hearts/Calonnau Cymru   | Defibrillator Appeal for Carmarthenshire |
| b | 25 <sup>th</sup> October | Paul Barrett  | Wales Coast Path Festival                |
| c | 31 <sup>st</sup> October | Helen Gorman - Museums, Archives and Libraries Division<br>Welsh Government | Digwyddiadau Cadoediad/Armistice events  |
| d | 6 <sup>th</sup> November | Graham Davies – Heritage Group  | Blue Plaques                             |

a) Members agreed for a response to be prepared and sent to indicate that there was as yet no defibrillator in any of the Council buildings.

**ACTION: OFFICE**

b) Noted

c) Noted

d) Noted with members already having agreed to meet with the Heritage Group.

**13. To consider a letter received from a local resident with regard to a proposed civic amenity site and waste transfer station in Burry Port**

Members noted that the Council had previously supported the proposed civic amenity site when it had first been raised by Mr Terry Brown, 8 years ago, but that it had been turned down by the County Council as it did not meet with their aspirations for the site at the time. The letter established that in the subsequent 8 years the site had remained undeveloped and that provided he had support from the Town Council he would pursue the matter again with the County Council.

After a brief discussion, many members felt that the civic amenities site would be beneficial to the area and **AGREED** to provide the requested support.

**ACTION: OFFICE**

**14. To consider plans to support the celebration of the 50<sup>th</sup> anniversary of SOS campaign**

Members were informed that there would be a public meeting on November 27<sup>th</sup> at 7pm in the Shoreline to discuss what the public wished to do to celebrate the anniversary. At present a small working group was coordinating the plans but it needed ideas and direction. Members noted that Cllr Mrs Karen Francis Morris was involved in that working group, who stated she was keen to ensure that the celebrations were inclusive of the whole community.

Members **AGREED** that in principle the Committee supported the effort to celebrate the anniversary, but it needed to have more detail on what the plans entailed before providing assistance.

**15. Consideration of the possibility of dedicating land through the Centenary Fields programme.**

Members discussed that the dedication of land in Burry Port as the Centenary Fields may be redundant in Burry Port as the Memorial Park and Memorial Gardens already fulfilled that function.

Members discussed whether or not there may be a suitable area in Pembrey, to which there was a lot of agreement.

Members **AGREED** for the additional information to be applied for and for the matter to be referred to the Facilities and Assets Committee to look at sites in Pembrey with the support of the Regeneration and Wellbeing Committee.

**16. To consider any referred matters from the other Committees (if any)**

An email had been received from Mr Ken Bowen, with a complaint about the amount of litter on the street. Members **AGREED** that he should be responded to and informed that the litter was a matter for the County Council to deal with but that the Town Council would contact the Litter Picking Group to ask them if they could work in the areas he specified to see if that has an impact.