

Pembrey and Burry Port Town Council

Ordinary Meeting

Wednesday 21st November 2018

Present: Councillor Robert John (Mayor)

Councillors Richard Adler, Mrs Linda Edwards, Mrs Amanda Fox, Peter Freeman, John James, Stephen James, John Hedley Jones, Mrs Shirley Matthews, Mrs Lisa Mitchell, Mrs Karen Francis-Morris, David Owens, Hugh Shepardson, Mrs Moira Thomas, Bob Walpole and Mrs Mary Wenman

In attendance: Kevin Williams (TSO), Shan Loudon (Temporary Assistant Town Clerk)

Minute taker: Ed Davies (Administrative Assistant)

(Memorial Hall 7.00pm – 8.20pm)

99. Opening Prayer

The opening prayer was given by Rev. Nicholas Jones.

100. To receive apologies for absence

Apologies had been received from Cllrs Mrs Pam Every and Michael Theodoulou.

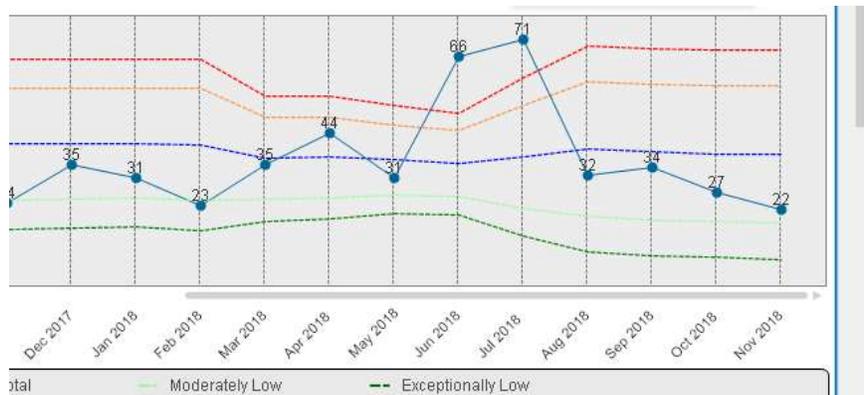
101. To receive members' declarations of interest in respect of the business to be transacted

No interests were declared other than those previously declared.

102. To consider Police Business if any

PCSO's Trudi Scandone and Ffion Wathan attended the meeting to give a report, prepared by the Sergeant as follows:

Crime



September 2018

27 crimes were recorded in Burry Port / Pembrey in October 2018, which again has shown a decrease from previous months. This figure is lower than the average for this time of year. The latter section of the report will show that Burry Port has had an increase in Anti-Social Behaviour, which will be reported in further depth later, however it does not seem to have impacted on crime figures. There has been no increases in any certain type of crime and there are no patterns of behaviour that have identified from conducting our review.

AZB Crime Volumes by Geography - Current Month in Long Term Context			
Month ↑	Burry Port	Pembrey	Total
Nov 2018	19		22
Oct 2018	17	10	27
Sep 2018	14	20	34
Aug 2018	23	9	32
Jul 2018	48	23	71
Jun 2018	47	19	66
May 2018	19	12	31
Apr 2018	28	16	44
Mar 2018	18	17	35
Feb 2018	15	8	23
Jan 2018	21	10	31
Dec 2017	17	18	35
Nov 2017	17	7	24
Oct 2017	20	11	31

ASB



AZB Incident Volumes by Geography - Current Week in Long Term Context			
Date ↑	Burry Port	Pembrey	Total
Nov 2018		-	5
Oct 2018	21	9	30
Sep 2018	12	11	23
Aug 2018	17	9	26
Jul 2018	23	11	34
Jun 2018	19	13	32
May 2018	12	9	21
Apr 2018	12	7	19
Mar 2018	19	5	24
Feb 2018	15	2	17
Jan 2018	15	6	21

As you can see from the data, ASB increased in October to moderately high. There were 30 ASB incidents in Burry Port and Pembrey for the month of October. There has been an increase of youth footfall in AB section over the last couple of months, which police have been aware of and trying to tackle by using day-to-day means. The youths involved predominantly travel to Burry Port from other parts of Llanelli town and Llanelli surrounding area. We have identified an area they have been using to gather, which is outside the town centre and in between Burry Port and Pwll, known as 'TellyTubby Hill'. Once we were aware of the area, we have made an effort to increase our targetted patrols to this area. However with number of youths raging between 80-100, we found our day-to-day policing methods were not having much of an impact.

The ASB issues reached a peak at the end of October and in to the start of November, during half term, Halloween and bonfire night.

A planned operation was already planned for the last couple of weekends, where we were utilizing officers from across the Carmarthenshire division, as we needed more officers to deal with the sheer volume of youths. This has taken place over the last couple of weekends. The first planned weekend was during extremely poor weather, where we saw no gatherings in the area. Last Saturday we discovered that the youths were back in the area and heading to the area known as TellyTubby Hill. Numerous officers attended the area, where some alcohol was seized and the youths were shepherded back to the train station. With the assistance of British Transport Police, the youths who did not live locally, were put on the train and sent back to Llanelli with officers travelling with them on the train to ensure their safety. We are unsure if this will have an impact yet, however the agreed plan is to continue to tackle the problem over the next few weeks, with the same resource numbers.

Below are some of the actions we have undertaken to date in order to tackle the problem:

- House to house has been conducted for the affected areas in question and general reassurance given on patrols.
- Key contacts within the community have been updated and are happy with the police action, i.e. Town and County Councillors
- Local Licensed Burry Port establishments have been spoken to and advised regarding the sales of alcohol to any underage persons.
- Posters have been placed in situ reassuring the public of police action being taken.
- School liaison officers have been made aware of the incidents and have been engaging with schools during school assemblies.
- Local councillors are communicating with the press to inform parents of safeguarding concerns.
- Intelligence logs have been submitted with the all information.
- BTP PCSO'S aware and will conduct periodic patrols in the time frames specified.
- Arson reduction team fully made aware, as previous fires at the location.
- General patrols along "Teletubby hill" area.
- Around 15 officers have conducted the patrols and visits on the identified dates and tackled the issues.
- Alcohol seizures from those under aged found in possession of alcohol.
- Dispersal notices, which need to be authorised by an Inspector (or above), were authorised and ready for use should they be required. They basically give PC's and PCSO's to instruct individuals to leave a specific area and go home. It also gives the officer the power to detail youths and take them home.

Actions From Last Meeting

NA

Cllr Mrs Mary Wenman arrived and joined the meeting 7.20pm.

There followed a lengthy discussion of the gatherings alluded to during the report, with the PCSO's informed that the County Council was also able to provide assistance on any future actions through rangers from the Millenium Coastal Path and Pembrey Country Park. Members further discussed that the number of local youths who attended the gatherings were very small and that the majority were coming in from surrounding areas, noting the jurisdiction complications this created between Dyfed-Powys Police and British Transport Police. Concern

was expressed by all at some of the behaviour exhibited by those gathering, with some motorists and passers by being intimidated, it was queried if there were drugs being taken as well as alcohol consumed.

In response the PCSO's stated that it was in part due to concerns over drug use that the operation had involved police officers not just PCSO's. They also confirmed that there had been reports that some of the young people had been carrying knives.

Cllr Stephen James **PROPOSED** that the Town Council contact the British Transport Police to ask them to help deal with the problem, seconded by Cllr Richard Adler.

ACTION: TEMPORARY ASSISTANT TOWN CLERK

Members extended a warm welcome to PCSO Ffion Wathan to the area.

In response to a query from the PCSO's regarding CCTV and lighting in the Memorial Gardens the TSO reported that he had sourced costings for new cameras and lighting which would be brought up at the next Facilities and Assets Committee meeting. The PCSO's highlighted concerns that given the vandalism that had taken place last December it would be beneficial to have improved lighting and cameras in place soon. The TSO reported that there had already been more damage recently to the silhouettes in the gardens.

Cllr Mrs Linda Edwards **PROPOSED** that as it was an urgent matter, that the TSO be given approval to make the necessary purchases and arrangements using the best quoted costings he had, seconded by Cllr David Owens.

In the ensuing vote 16 members voted in favour, 0 against and 0 abstentions. It was therefore **AGREED** for the TSO to make the necessary arrangements as soon as possible.

ACTION: TSO

PCSO's Trudi Scandone and Ffion Wathan left the meeting at 7.30pm

103. To confirm the minutes of the meeting held on Wednesday 17th October 2018

The minutes of the meeting held on Wednesday 17th October 2018 had been circulated with the agenda in advance of the meeting.

No corrections were requested:

Cllr Stephen James **PROPOSED** that the minutes were an accurate record of the meeting, seconded by Cllr Peter Freeman.

Members voted to confirm the minutes with 16 voting in favour, 0 against and with 0 abstentions. The minutes were therefore **APPROVED** as an accurate representation of the meeting.

104. Information from the aforesaid minutes

P37 (78) – re: MUGA lighting

Members raised concern that the MUGA lighting was being left on too late. The TSO responded saying that he was getting calls from the Football club and others to ensure they were on in the early evening to enable their use, adding that the lighting was on a timer as opposed to a conventional on-off switch.

After discussion members suggested that 8pm would be a good cut off time for the lighting, to which the TSO said he would ask the electrical contractor to take a look at it.

ACTION: TSO

There was a brief discussion as to a point of order, if the Council had decided not to discuss items from the minutes of meetings unless they had contacted the Clerk in advance of the meeting. Some felt that there needed to be an opportunity for members to seek information from the minutes of the Town Council meetings in this way and that they believed the previously stated decision related only to the minutes of Committee meetings approved at Town Council. The consensus of the meeting was to continue with the agenda item.

P40 (80) re: TSO report

In response to a query the TSO confirmed that his report was being submitted to the Facilities and Assets Committee for scrutiny due to it containing commercially sensitive information. Members noted that information from it was included in the minutes of the meeting that they received in their pack for the Town Council meeting.

105. To consider the budget monitoring report

Although the report had been sent to all members in advance of the meeting, as the RFO was not present to provide a breakdown of the accounts progress was made to the next agenda item.

106. To receive and note the minutes of the Facilities and Assets Committee meeting held on Thursday 4th October 2018

Cllr Stephen James **PROPOSED** that the minutes of this meeting and the draft minutes of the following four Sub-Committee and Committee meetings be noted concurrently, seconded by Cllr Peter Freeman.

In the ensuing vote 16 members voted in favour, with 0 abstentions and 0 against. The

The minutes were therefore duly noted.

107. To receive and note the DRAFT minutes of the Burial Sub Committee meeting held on Tuesday 13th November 2018

See agenda item 106.

108. To receive and note the DRAFT minutes of the Regeneration and Wellbeing Committee meeting held on Wednesday 10th October 2018

See agenda item 106.

109. To consider and note the DRAFT minutes of the Events Sub-Committee meeting held on Monday 12th November 2018

See agenda item 106.

110. To receive and note the DRAFT minutes of the joint Wellbeing of Future generations Sub-Committee and the Public Engagement and Communications Sub-Committee meeting held on Thursday 25th October 2018

See agenda item 106.

111. To consider the following planning applications.

<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/37934	Mr Anderson Ashburnham Golf Club, Cliff Terrace, Burry Port, SA16 0HN	Construction Of New Building Forming Golf Practice Facility
S/37936	Mr Kevin Williams 32 Dolau Fan Road, Burry Port, SA16 0RE	Remove Existing Concrete Sectional Garage, Build Kitchen Extension In Place And Extend Hipped Roof Over New Extension
S/37134	Mr S Lewis 1 Cwm Bychan, Burry Port, SA16 0EA	Reinstatement of Cottage

In the absence of the Chair of the Sub-Committee, Cllr Bob Walpole gave the following report on the above applications.

S/37934 – the period for making an observation on this application had passed prior to the meeting but no concerns had been raised.

S/37936 – the period for making an observation on this application had passed prior to the meeting but no concerns had been raised.

S/37134 – this was a planning appeal notification. The Sub-Committee had inspected the appeal and noted that nothing had changed from its initial application. Previously concerns had been raised about the condition of the access road to the property, as well as the size of it, it being members’ opinion that it was too small to be made into a dwelling. It was noted that these concerns had been reflected in the County Councils decision not to grant approval also. As there had been no changes, the Sub-Committee maintained its previous position to recommend refusal.

Cllr John Hedley Jones declared an interest as he had been the issuing officer of a previous enforcement notice.

The following additional application had been received after the agenda had been sent out:

<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/38052	LAD Property Developments Ltd Zion Chapel, Parc y Minos Street, Burry Port	Change of use of existing former Zion Chapel (d1) to provide ground floor offices (b1) and create two additional levels of

		accommodation (c3) 2no 2 bedroom flats per floor (total 4 x 2 bed)
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Cllr Bob Walpole reported that members had discussed the application and had concerns regarding the provision of car parking as it was not addressed in the application. They had therefore recommended refusal.

Cllr Stephen James **PROPOSED** that the decisions of the Sub-Committee be accept the recommendations, seconded by Cllr David Owens.

In the ensuing vote 13 voted in favour, with 3 abstentions and 0 against. It was therefore **AGREED** that the recommendations be accepted and sent to the Planning Authority.

ACTION: OFFICE

112. To receive a verbal update from the Chairs Committee – no October meeting

Copies of the DRAFT minutes of the meeting on Tuesday 20th November were distributed amongst the members, along with a notice from the Council’s IT support provider regarding the Town Council email addresses.

Cllr Stephen James **PROPOSED** that the minutes be accepted, seconded by Cllr Peter Freeman.

There followed a brief discussion of the issues surrounding the taking up of email addresses, with members noting that some had encountered technical difficulty in setting it up, while others had concerns about security. Members were asked to contact the Council’s IT support provider directly or to coordinate themselves with the office to enable them to take up the email address. Members also noted that by taking up a Town Council email address, they would be able to open any attachments sent by the office staff regardless of their operating system, or provider.

113. To consider any County Councillors’ reports

Cllr Hugh Shepardson read a statement on behalf of himself and Cllr Mrs Shirley Matthews, responding to the comments made at the previous Ordinary Meeting in relation to the worth of County Councillors. He wished to list the investment that they had helped secure for Pembrey Ward and the area as a result of their work as County Councillors as follows:

- With regards education, new school buildings for Burry Port Primary School, Ysgol Parc y Tywyn had been secured and Pembrey Primary School would have its own new site in the next year. He highlighted that this totalled a £25,000,000 investment in the area.
- £1,600,000 had been spent on affordable housing in the area.
- Multi-million pound investment in Pembrey Country Park as a resource for locals and for visitors, including a new café/restaurant, a vehicle recognition entry gate system, the construction of a new cycle track, as well as improvements to the camping and caravanning site.
- £1,000,000 invested in safe routes in the community, with £500,000 on the Pembrey Canal walk and cycle route.

He concluded that if the listed investment was not worth the £13,000 he was paid annually he did not know what would be. He expressed his thanks to those Councillors who had stated their support for his efforts.

Many members voiced their support for the work of all of the County Councillors.

Cllr Bob Walpole **PROPOSED** a vote of confidence in all of the County Councillors and their work, seconded by Cllr Mrs Mary Wenman.

In the ensuing vote 12 members voted in favour, with 4 abstentions and 0 against.

The proposal was therefore **AGREED**.

Cllr John James gave a report to the Town Council on behalf of himself and Cllr Mrs Amanda Fox, detailing the following:

- 30+ houses had been confirmed in the housing development at Glanmor Terrace.
- Construction works on the harbourside playground had begun.
- Work on the County Council budget had begun and he warned that it was likely facing a cut of £9,800,000.
- The County Council was looking to increase contributions to teaching pensions.

114. To consider the Mayor's report

Cllr Robert John, wished to praise the depth and range of talent displayed by Ysgol Glan y Môr School, at their recent events as he had found it astounding. He also reported that he had attended the following events:

- Remembrance Concert on 10th November which had been an excellent event, enhanced by the poppy pallet art display made by the Llanelli Arts Society. He highlighted that it was an excellent example of the Council and Community working together.
- Remembrance Service and March on 11th November to mark the centenary of the end of the 1st World War, noting that it had been very well attended.
- Thankyou100 afternoon tea on 17th November had been another success and he singled out the contributions from individuals in Pembrey community in marking holding the event.

Cllr Mrs Lisa Mitchell asked all members to distribute posters for the Carols by Lantern Light event and the Senior Citizens Christmas Lunch to help promote them.

115. To receive reports by elected members as Council Representatives on outside bodies

No reports were made.

116. Update on the annual return

The RFO was not present to provide the update and so progress was made to the next agenda item.

117. Consideration of the adoption of the Code of Conduct for member of local authorities in Wales

Members had been provided with copies of the Code of Conduct in advance of the meeting.

Members noted that at the previous meeting there had been a query as to whether or not the Council had a code of conduct in place. The matter had been looked at by the Finance, Governance and Personnel Committee who, after discussion, recommended that the Council adopt the Code of Conduct as set out by the Ombudsman to save having to re-write it.

Cllr David Owens **PROPOSED** that the Code of Conduct as had been shared with members previously be adopted by the Town Council, seconded by Cllr Stephen James.

In the ensuing vote 16 members voted in favour, with 0 abstentions and 0 against. The Code of Conduct was therefore **AGREED**.

118. To consider the adoption of Cemetery Rules and Regulations and the implementation of new fees and charges

Members were given a verbal breakdown of the proposed fees and charges prepared by the task and finish group. Members expressed their gratitude to those who had contributed to its production.

Cllr John Hedley Jones **PROPOSED** for the Rules and Regulations and the new fees and charges to be adopted, seconded by Cllr Stephen James.

In the ensuing vote 16 members voted in favour, with 0 abstentions and 0 against. The Rules and Regulations and the new fees and charges were therefore adopted.

There followed a brief discussion of the potential impact of the new rules and regulations and how best to communicate them to the public.

Cllr Bob Walpole left the meeting at 8.14pm

It was reported that the Cemetery Superintendent had been upset after discovering that some social media posts had been put up recently criticising the state of the cemetery.

Cllr Bob Walpole returned to the meeting 8.15pm

In relation to those posts it was noted that some of the pictures shared, which had referenced the Dolau Fan cemetery, were not even depictions of the cemetery in question! Members praised the standard and quality of care and maintenance work the staff had undertaken at the cemetery.

Cllr Peter Freeman **PROPOSED** that members pass a vote of confidence in the Council staff in support, seconded by Cllr Mrs Moira Thomas.

In the ensuing vote 16 members voted in favour, with 0 abstentions and 0 against, the vote of confidence was therefore **AGREED**.

Members returned to discussions on how the new rules and regulations would be communicated to the public. It was noted that they would be put up in a public notice, and they would also be sent to all funeral directors for information. Members **AGREED** for the issue of when and how to communicate the rules and regulations relating to the memorial benches to be referred to the Burials Sub-Committee for a recommendation.

ACTION: BURIALS SUB-CMTE

119. To consider communications received

All communications had been shared previously and members noted their receipt.

An additional communication from Emma Hiscox thanking the Town Council for its support in arranging the Thankyou100 event. All were noted.

120. In camera discussions

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted:

- a) To confirm the confidential minute of the meeting held on Wednesday 17th October 2018
- b) Update on staffing issues

Kevin Williams and Ed Davies left the meeting at 8.20pm.