

**Pembrey and Burry Port Town Council**

**Monthly Meeting**

**Wednesday 21<sup>st</sup> February 2018**

**Present: Councillor David Owens (Mayor)**

**Councillors Mrs Linda Edwards, Mrs Pam Every, Mrs Amanda Fox, Peter Freeman, John James, Stephen James, Mrs Lisa Mitchell, Mrs Karen Francis Morris, Hugh Shepardson, Michael Theodoulou, Mrs Moira Thomas, Bob Walpole and Mrs Mary Wenman**

**In attendance: Melanie Carroll-Cliffe (Town Clerk), Alan Howells (RFO)**

**(Memorial Hall 7.00pm – 9.50pm)**

**129. Opening prayer**

The opening prayer was given by Cllr David Owens.

**130. To receive apologies for absence**

Apologies were received from Cllrs John Hedley Jones, Mrs Mary Wenman, Mrs Shirley Matthews, Robert John and Geraint Davies.

**131. To receive members' declarations of interest in respect of the business to be transacted**

Cllr Hugh Shepardson declared an interest in agenda item 142 due to County Council planning issues.

**132. Police Business**

There was no attendance by the Police at the meeting.

PCSO Sarah-Louise Davies had informed Cllr Mrs Amanda Fox that due to a change in working pattern she couldn't attend and did not know if any senior officers would be available.

Members raised concerns about a number of recent anti-social behaviour incidents involving youths. Members were reminded to contact 101 to report non-emergency incidents.

Cllr Michael Theodoulou stated that the Facilities Management Committee would be looking at what it could do to improve the situation via better lighting and CCTV and that a conversation with the Police about their intentions would be beneficial.

Cllr Mrs Amanda Fox stated that there was to be a meeting to discuss 1 family in particular in the next 7 days.

All members **AGREED** to instruct the Clerk to contact the Police to arrange a meeting to discuss anti-social behaviour for all Councillors to attend.

**ACTION: CLERK**

**133. To confirm the minutes of the Extraordinary meeting held on Tuesday 16<sup>th</sup> January 2018 and the Ordinary meeting held on Wednesday 17<sup>th</sup> January 2018**

Cllr Hugh Shepardson proposed the minutes be accepted as an accurate record of the meeting on Tuesday 16<sup>th</sup> January, seconded by Cllr Michael Theodoulou.

It was **RESOLVED** that the minutes of the meeting held on Tuesday 16<sup>th</sup> January 2018 be accepted as a true record of proceedings.

A number of queries had been raised by Cllr Mrs Moira Thomas and emailed to the Clerk previously in relation to the minutes of the meeting on Wednesday 17<sup>th</sup> January.

P100 (114) – there was no police attendance at the meeting.

P104 – the word “next” was erroneous and needed to be deleted.

P106 (119) – put a full stop after “cost implications” and delete remainder of sentence.

P108 (121) – with regards the proposal for the granting of plenary powers to the Planning Sub-Committee the word “unanimously” needed removal.

P111 (124) – it was queried if Cllr Michael Theodoulou was in fact the seconder to the proposal.

Subject to these amendments it was **RESOLVED** that the minutes of the meeting held on Wednesday 17<sup>th</sup> January 2018 be accepted as a true record of proceedings.

**134. To consider recommendations on time management at Town Council meetings**

Cllr David Owens stated that there had been a number of lengthy meetings recently. A proposal had been looked at by the Chairs Committee and he invited comments.

In the following discussion members stated that the Standing Orders had a means of dealing with this issue, and although the length of the meetings caused concern debate shouldn't be stifled. It was noted that the amount of time concentrating on the minutes of previous meetings was having an effect.

Cllr Mrs Pam Every **PROPOSED** that the Council adhere to the Standing Orders. She stated that decisions had been taken at Committee meetings, and therefore it was not always necessary to re-visit them again.

Cllr Michael Theodoulou stated that the lateness of the meetings affected the quality of the decisions the Council made and that items did have to be reviewed occasionally. He stated a preference for members to indicate their support or otherwise during voting, rather than re-opening matters.

Cllr Mrs Amanda Fox stated that during meetings with long agendas correspondence wouldn't be dealt with. She **PROPOSED** that, in future, correspondence be moved forward in the schedule of agenda items, seconded by Cllr Peter Freeman.

In the ensuing vote members **AGREED** unanimously to the proposal

**ACTION: OFFICE STAFF**

Cllr Hugh Shepardson seconded the proposal made by Cllr Mrs Pam Every.

In the ensuing vote members **AGREED** unanimously to the proposal.

**ACTION: CLLRS and STAFF**

**135. To consider/approve a new protocol on processing correspondence received**

Cllr David Owens stated that the matter had been looked at by the Chairs.

In response to a query, Cllr Michael Theodoulou stated that correspondence would be sent directly to the relevant committee and would cut back on the time taken to respond as it no longer had to be seen by the Town Council first. By referring correspondence not covered by a committee to the Chairs Committee the Chairs can best decide the place to deal with it.

Members indicated that the system needed to be flexible and that the Clerk should use her judgement.

Cllr Mrs Amanda Fox stated that some correspondence was not being acknowledged.

Cllr Mrs Linda Edwards **PROPOSED** that all correspondence be acknowledged, seconded by Cllr Michael Theodoulou.

Members **AGREED** unanimously to the proposal.

Cllr Mrs Moira Thomas **PROPOSED** for the word “all” to be added to the protocol in reference to the correspondence, seconded by Cllr Michael Theodoulou.

Members **AGREED** unanimously to the proposal.

Cllr Michael Theodoulou **PROPOSED** that the whole amended document be resolved, seconded by Cllr John Hedley Jones.

In the ensuing vote the Council **AGREED** to the proposal with 1 abstention and the remainder in favour.

**136. To consider the report of the Responsible Finance Officer, to include the consideration and approval of the budget for the 2018/19 financial year**

The report, as set out below, had been circulated to members in advance of the meeting.

**1. Bank Balances**

The following cash balances are held with Lloyds at 31st January 2018 :-

	<b>Balance at bank</b>	<b>Unpresented cheques</b>	<b>Council cash book balance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Business Instant Access account	263,788.13		
Community Account	40,434.48		
Imprest account	18,041.55		
	<b>£322,264.16</b>		

## 2. Schedule of accounts paid

The following accounts have been paid from 1st to 31st January 2018

Supplier	Details	Ref	Cost ex Vat £	VAT	Total cost
Plusnet	Admin	1	15.50	3.10	18.60
Plusnet	Admin	1	17.00	3.40	20.40
Mike Clark Printing	Admin - Xmas cards	1	115.00	23.00	138.00
Consortium	BP Memorial Hall & Toilets - Cleaning materials	3	148.83	29.75	178.58
British Telecom	Admin - Telephone charges	1	20.00	4.00	24.00
Dyfed Alarms	Cemetery - Maintenance	4	190.00	38.00	228.00
British Gas	BP Memorial hall - Gas	3	657.34	32.87	690.21
British Telecom	Admin - Telephone charges	1	220.64	44.12	264.76
Miles Hire	Cemetery -Equipment costs	4	66.00	13.20	79.20
Trade UK	Cemetery - maintenance	4	19.97	4.00	23.97
Chivers Corner Garage	Cemetery - Vehicle costs	4	110.43	22.08	132.51
Cwm Environmental	BP Hall - Refuse costs	3	47.13	9.43	56.56
Smith of Derby	BP Memorial hall - Maintenance	3	200.00	40.00	240.00
Mrs Shirley Matthews	Civic Exp - Britain in Bloom reimbursement	9	131.00		131.00
Mrs Moira Thomas	Civic Exp - Britain in Bloom reimbursement	9	131.00		131.00
Biffa Cemetery	Cemetery - Refuse costs	4	91.41	18.28	109.69
Biffa Memorial Hall	BP Hall - Refuse costs	3	82.34	16.47	98.81
Gwynne Price Transport Ltd	Special - Wales in Bloom transport	9	135.00		135.00
British Gas	BP Memorial hall - Electricity	3	1598.49	79.92	1678.41
Toppers	BP Memorial Hall & Toilets - Cleaning materials	3	26.40	5.28	31.68
Toppers	Cemetery - PPE Equipment costs	4	42.99		42.99
Travis Perkins	Cemetery - maintenance	4	6.82	1.36	8.18
Crane Aid Service Company Ltd	Mugga Maintenance	3	325.00	65.00	390.00
Plusnet	Admin	1	25.00	5.00	30.00
Lloyds Bank	Service Charges	1	5.00		5.00
SSE	Mugga - Electricity	3	717.72	35.89	753.61
Teleshore	Cemetery - New Equipment	4	292.00	58.40	350.40
Toppers	Cemetery - Protective equipment	4	36.99	0.00	36.99
Atech	Remembrance Gardens - Maintenance	3	170.00	34.00	204.00
Dyfed Alarms	Institute - Maintenance	3	200.00	40.00	240.00
Dyfed Alarms	BP Memorial Hall - Maintenance	3	45.00	9.00	54.00
Blachere Illumination	Special - Christmas Lighting	9	3743.75	748.75	4492.50
Harbour Tyres	Cemetery - Vehicle costs	4	13.00	0.00	13.00
H F James	Cemetery - Sub contractor costs	4	928.00	185.60	1113.60

Coasting Pilot	Special - Wales in Bloom dinner	9	3585.83	717.17	4303.00
Trade UK	BP Memorial Hall - Maintenance	3	13.33	2.67	16.00
Water Aid	Mayoral donations	9	25.00		25.00
British Gas	Copperworks - Electricity	3	17.36	0.86	18.22
British Gas	Institute - Electricity	3	386.86	77.37	464.23
British Gas	BP Memorial Hall - Electricity	3	518.53	103.70	622.23
British Gas	Cemetery - Electricity	4	256.10	51.22	307.32
British Gas	OAP Hall - Electricity	3	36.53	1.82	38.35
Toppers	Cemetery - Protective equipment	4	42.99	0.00	42.99
Action Surveillance	Burry Port Memorial Hall - Annual Maintenance	3	330.00	66.00	396.00
British Gas	Pembrey Memorial Hall - Electricity	3	274.36	13.72	288.08
Excel Electrics	Special - Xmas Lighting	9	5989.60	1197.92	7187.52
Plusnet	Admin	1	17.00	3.10	20.10
G E Thomas	Pembrey MH - Oil	3	350.90	70.18	421.08
Xerox Finance	Admin - Photocopier	1	143.09	28.62	171.71
BT	Admin - Telephone	1	201.79	40.35	242.14
			22764.02	3944.60	26708.62

### 3. Petty Cash

Payments made from 1st to 31st January 2018

Supplier	Details	Ref	Cost ex Vat £	VAT	Total cost
Post Office - stamps	Admin - Postage	1	66.50		66.50
Llanelli Star	Admin - Newspaper	1	0.80		0.80
J Romero - locks	BP Memorial Hall - keys	3	9.90		9.90
J Rook - Keys	Pembrey Memorial Hall - keys	3	11.90		11.90
Post Office - stamps	Admin - Postage	1	56.00		56.00
Total payments made from petty cash			£145.10	£0.00	£145.10

### 4. The Budget Monitoring report

The Budget monitoring report for the period 1st April 2017 to 31<sup>st</sup> January 2018 has been circulated to Members.

The RFO stated that there would be a grant of £500 coming from Carmarthenshire County Council. He added that he would be reporting back about outstanding queries and any others made as a result of this report.

Cllr Mrs Moira Thomas queried if inspection needed to be paid for as the maintenance staff had been trained.

Cllr Bob Walpole queried the cost of stamps to petty cash and was informed that they are not purchased every month.

Cllr Mrs Karen Francis Morris questioned why the Council continued to purchase a paper copy of the Llanelli Star and was informed that it is used to check for information and legal notices.

Cllr Mrs Moira Thomas questioned whether or not both Wales in Bloom dinners were being costed for in the report.

The RFO gave an overview of the monitoring report, stating that overall it should be at about 75%. He stated that the yellow highlighted items had been completed.

Cllr Michael Theodoulou stated that Committees did not as yet know their end of year position or where there was underspend.

Cllr Bob Walpole requested that the text and highlighted colours be listed as footnotes and to avoid red ink in future as it was difficult to read on pink paper.

The RFO continued by stating that net expenditure was at 72.2% and is overall, within budget.

Next years budget had been through the Committees at least twice and also through the Chairs Committee twice.

Cllr Linda Edwards stated that “new Member allowances” should be clarified as a “new allowance for members”.

The RFO went through the draft budget summary.

#### **Cllr Stephen James arrived at 8.02pm**

The RFO continued that the allowances were statutory items, as was the fire regulations work.

There had been improvements to facilities, community engagements and community events which all gave a direct benefit to the community.

Cllr Mrs Linda Edwards stated that she and other members did not know anything about the community events.

The RFO continued that the proposed budget was £401,600 and that the proposed increase was £22.27 per annum or 43p per week. He asked the members if they approved the budget and precept.

Cllr Michael Theodoulou **PROPOSED** the Council accept and approve the budget and precept as presented by the RFO, seconded by Cllr Mrs Pam Every.

In the ensuing vote 11 members voted in favour with 2 abstentions. The proposal was **APPROVED**.

Cllr David Owens emphasised that in relation to public assets the Town Council was prepared to increase the precept to protect services.

Cllr Mrs Amanda Fox stated that she had had a phone call in relation to an event but had known nothing about it.

Cllr Michael Theodoulou stated that this Council had a long history of keeping the precept low and that now it needed to look at what services they provide for the community. He emphasised

that even with a 43p increase the precept was still one of the lowest in Wales for Councils of comparable size.

Cllr Mrs Linda Edwards raised concerns about the size of some of the proposed events and suggested the Council focus on smaller events. She stated that in her experience of working in a school in Burry Port, there were a number of families struggling with money and that larger, more expensive events did not help them.

Cllr Michael Theodoulou responded that increasing the precept was a sensitive subject for the Council. He stated that there had been too many years when the precept should have gone up slightly and hadn't. He stated that in relation to the discussion on events, a separate debate was required and **PROPOSED** it be put on the agenda for the next Town Council meeting, seconded by Cllr Mrs Karen Francis Morris.

Members **APPROVED** the proposal unanimously.

**ACTION: OFFICE**

Cllr Michael Theodoulou **PROPOSED** that the whole monitoring report be accepted for approval, seconded by Cllr Stephen James.

Members **RESOLVED** unanimously that the report be taken as read and accepted.

**137. To receive and note the minutes of the Finance Committee meeting held on Thursday 11<sup>th</sup> January 2018**

The minutes of the meeting held on Thursday 11<sup>th</sup> January 2018 had been circulated with the agenda and it was **RESOLVED** that these be taken as read and accepted.

There followed a discussion about matters arising. There was also a discussion about the charge for use of the hall for the Friends of the Park Committee event, and whether or not there had been a charge levied for the table-top sale on Saturday 17<sup>th</sup> January, however it was clarified that it had been a Town Council organised event, which did not incur a charge.

**138. To consider the report of the Technical Services Officer**

Cllr Mrs Moira Thomas stated that she had some knowledge regarding quotations and was advised to speak with the TSO on the matter.

Cllr John Hedley Jones stated that in relation to an item on page 1, the TSO did contact him and that he had asked if the lamp should be replaced.

Cllr Mrs Moira Thomas asked for the kitchens in Burry Port Memorial Hall could be looked at.

Cllr Michael Theodoulou stated that some of these issues had been going on too long and requested a report to be prepared at the next Facilities Management Committee meeting regarding the ongoing cleaning regime protocol and procedures.

**ACTION: TSO**

Cllr Mrs Moira Thomas stated that as a charge was being levied for use of facilities, there was a need to ensure tea towels and other basic items were provided.

The Clerk responded to a query, that quotes had been received for the St David's Day event.

The matter of the maintenance contract for Burry Port Park and MUGA was referred to the Facilities Management Committee.

**ACTION: FACILITIES**

**139. To receive and note the minutes of the Regeneration and Community Services Committee meeting held on Wednesday 3<sup>rd</sup> January 2018**

The minutes of the meeting held on Wednesday 3<sup>rd</sup> January 2018 had been circulated with the agenda and it was **RESOLVED** that these be taken as read and accepted. Proposed by Cllr Stephen James and seconded by Cllr Michael Theodoulou.

Cllr Mrs Moira Thomas enquired whether or not she needed to do anything for the website with regards Wales in Bloom. Cllr Michael Theodoulou advised that she speak to Cllrs Bob Walpole and Mrs Shirley Matthews first.

**140. To receive and note the minutes of the Facilities Management Committee meeting held on Thursday 4<sup>th</sup> January 2018**

The minutes of the meeting held on Thursday 4<sup>th</sup> January 2018 had been circulated with the agenda and it was **RESOLVED** unanimously that these be taken as read and accepted. Proposed by Cllr Stephen James and seconded by Cllr Mrs Pam Every.

There were no matters arising.

**141. To receive and note the minutes of the Civic Governance and Personnel Committee meeting held on Monday 8<sup>th</sup> January 2018**

The minutes of the meeting held on Monday 8<sup>th</sup> January 2018 had been circulated with the agenda and it was **RESOLVED** that these be taken as read and accepted. Proposed by Cllr Stephen James and seconded by Cllr Michael Theodoulou.

There were no matters arising.

**142. To consider the following planning applications**

The minutes were prepared by Cllr John Hedley Jones and circulated in the meeting.

Cllr Mrs Pam Every took members through the Sub-Committees recommendations

<b><u>Application No.</u></b>	<b><u>Name and Address of Applicant</u></b>	<b><u>Description of Application</u></b>
S/36732	Jonathan Fearn	Construction of a closed circuit cycle track
S/36777	Mrs A Prendergast	Proposed rear single storey kitchen extension and loft conversion

1. Planning Application S/36732. Cross Cycle Track, Pembrey Country Park.

**Decision: Recommend Approval.**

2. Planning Application S/36777. 70 Ashburnham Road. Rear extension and loft conversion. Discussion took place and concerns regarding the Party Wall Act and the



closeness of the extension to the neighbouring Property. Providing the application addressed these issues, the committee recommended no objection.

**Decision: No objection.**

Cllr Mrs Pam Every stated that 2 additional applications had been received since the agenda had been sent out. These had also been considered as follows.

3. Planning Application S/36826. No. 7 Penybedd, Pembrey. Demolition and replacement of a dwelling. Discussion took place and members felt as there were no plans, they could not recommend approval, but had no in principle objection to the development at this time.

**Decision: No objection.**

4. Planning Consultation S/17.809. New Pembrey School. Discussion took place and members were fully supportive of the proposals.

**Decision: Recommend Approval.**

There followed a discussion with regards the Sub-Committees plenary powers for responding to consultations.

Cllr Mrs Moira Thomas proposed that the Sub-Committee meeting on 27<sup>th</sup> February be open to any members to attend.

Cllr Stephen James **PROPOSED** the Town Council endorse the recommendations of the Planning Sub-Committee and for anyone to attend the meeting on the 27<sup>th</sup> February, seconded by Cllr Michael Theodoulou.

Members **APPROVED** the proposal.

In relation to the pre-planning application for the Goodig Hotel site, Cllr John Hedley Jones stated that the Sub-Committee had identified 4 points of concern as follows:

- Surface water disposal. Waterscape had spent large amounts of money to remove surface run-off water from our sewer system, but the Goodig site is proposing the run-off from their site, will be put into the sewer system. This was felt unacceptable.
- Highway and the site access. It was felt that there should be a dedicated ‘turn right’ lane into the site for traffic approaching from Llanelli. Otherwise vehicles waiting to turn right would need to wait for a gap in the east-moving traffic, which could cause traffic build-up for vehicles travelling westwards.
- Parking in the site could be a problem.
- There was a concern that the site, would not be in keeping with such a prestigious site on the entrance to Burry Port and in a prime location.

Cllr Stephen James **PROPOSED** that the Council endorse the recommendations, seconded by Cllr Michael Theodoulou.

The proposal was unanimously **APPROVED**.

**ACTION: OFFICE**

**143. To consider any County Councillors' reports**

Cllr Mrs Amanda Fox reported that the Harbour Consultation open day had been very successful with a mostly positive response. She had been working with the Town Council to deliver the super park on the harbourside also.

Cllr Michael Theodoulou stated that he had spoken with the development company owner at the event and had invited him to come and make a presentation to the Town Council on their proposals. He suggested that the invite be made for the next Town Council meeting and to give him an hour for it.

Cllr Michael Theodoulou would give the details to the Clerk to arrange, perhaps even a separate meeting.

**ACTION: CLERK**

Cllr Hugh Shepardson reported that the capital proposals had been approved by Carmarthenshire County Council earlier today, which secured funding for the new school in Pembrey and an additional £1 million for works in the coastal park.

Cllr David Owens welcomed the news stating it was good for the community and that a lot was going on.

**144. To consider the Mayor's report**

Cllr David Owens stated that it had been a quiet period since Christmas and had nothing to report.

**145. To consider/ approve the Model Local Resolution Protocol for Community and Town Councils issued by One Voice Wales**

Copies of the protocol had been circulated in advance of the meeting.

Cllr David Owens gave his endorsement for the document.

Cllr Michael Theodoulou stated that the Chairs Committee had looked at the document and was strongly recommending that the Council adopt the guidelines, as a means of reducing what it had been going through recently.

He continued that the recommendation was to use a Chair/Vice Chair or to set up a Committee. He stated that the Audit Committee already existed with representation from all parties on it. The Chairs Committee recommendation was that the remit of the Audit Committee be extended to adopt the guidelines.

Cllr Mrs Moira Thomas indicated her support as long as the Committee did not have legal powers and that it must follow the Standing Orders.

Cllr Peter Freeman stated that as he understood it, the Committee would only have investigative authority, not disciplinary, and that the duty of the Committee was to ask questions to hopefully solve issues that arise in the Council.

Cllr Mrs Karen Francis Morris requested that all members be taught how to use Dispute Conflict Resolution.

Cllr Michael Theodoulou stated that the 3 members of the Audit Committee should receive that training.

Cllr John Hedley Jones queried the point in the document about referral of members' complaints about officers and was told that issues would be dealt with internally in the first instance.

A vote on adopting the protocol document was taken with 9 voting in favour and with 4 abstentions. The adoption of the document was therefore **APPROVED**.

**ACTION: OFFICE**

A vote was taken on setting the Audit Committee as the investigative panel, with 13 voting in favour.

Cllr Michael Theodoulou **PROPOSED** that the Council suspend its standing orders to allow the meeting to continue for an additional 15 minutes, seconded by Cllr Mrs Linda Edwards.

The motion was **AGREED**.

**146. To consider providing support to Llanelli and District Fairtrade in obtaining the status of a Fairtrade Zone**

The Clerk outlined an email from Tara Fisher of the Llanelli and District Fairtrade group.

Cllr Michael Theodoulou **PROPOSED** that the Town Council agree to support the groups application, seconded by Cllr Mrs Linda Edwards.

In the ensuing vote 12 members voted for the proposal with 1 against. The proposal was therefore **AGREED**.

**ACTION: CLERK**

**147. To further consider the response of 10<sup>th</sup> January 2018 from Carmarthenshire County Council to representations made by the Town Council in relation to bus transportation from the Burry Port area to Ysgol y Strade**

The Clerk was instructed to send a letter in response to the County Council.

**ACTION: CLERK**

**148. To consider/ approve the potential transfer from Carmarthenshire County Council of the Memorial Gardens and the land at Burry Port Harbour where the new play area is to be sited**

Cllr Michael Theodoulou **PROPOSED** that the Town Council include these areas in the asset transfer request list, seconded by Cllr Peter Freeman.

In the ensuing vote 11 members voted in favour with 2 abstentions. The proposal was therefore **AGREED**.

Cllr Stephen James **PROPOSED** that agenda item 151 be dealt with next.

**149. To consider the Town Council's involvement in the regular litter picking sessions and specifically, how best to support the Litter Picking Group**

**150. To receive reports by elected members as Council Representatives on outside bodies**

**151. To consider communications received and the report of the Clerk of matters of administration.**

**No notes available for the discussion that took place during the following section**

1. The following items of communication have already been electronically circulated to members:

Date	From	Subject
18 January 2018	One Voice Wales	Information about Welsh Government's Bee Friendly Scheme
19 January 2018	One Voice Wales	Training course details
22 January 2018	Carmarthenshire County Council	2018 Celebration of Culture Awards- nominations open
22 January 2018	Carmarthenshire County Council	Rural Affairs Survey
22 January 2018	Office of the Future Generations Commissioner	Information on the Future Generations Framework for projects, which has been developed by the Commissioner's Office
25 January 2018	Asbri Planning	Notification of pre-consultation protocol relating to the proposed development of Pembrey CP School
25 January 2018	One Voice Wales	January 2018 News Bulletin
31 January 2018	One Voice Wales	Consultation on Revised Code of Audit Practice
2 February 2018	Dyfed Powys Police	February 2018 Newsletter
5 February 2018	One Voice Wales	Notification of Public Appointments in Wales
9 February 2018	Tara Fisher	Invitation to Fairtrade Fortnight Event 26 February – 10 March 2018
14 February 2018	Carmarthenshire County Council	Nursery Provision at Ysgol Parc y Tywyn Consultation Report-increasing its age range
14 February 2018	One Voice Wales	Tax Policy Work Plan 2018 issued by the Cabinet Secretary for Finance
16 February 2018	Ty Mair Family Centre	Ty Mair Family Centre AGM - Tuesday 6th March 2018
16 February 2018	Welsh Government	Review of Community and Town Council Sector in Wales February Newsletter

2. Email of 19<sup>th</sup> February 2018 from One Voice Wales. This advises that the Innovative Practice and National Awards Conference 2018 will be taking place at the Royal Welsh Showground on 29<sup>th</sup> March 2018. The guest speakers will be Cllr Debbie Wilcox, who is the Leader of the Welsh Local Government Association and Came and Company Insurance, who are the main event sponsors. There will be a variety of workshops during the course of the day, followed by a prize giving ceremony where the winners in the various categories will be announced. The cost of the event is £50 per delegate. Entries have been submitted on behalf of Pembrey

and Burry Port Town Council in the Best Tourism Initiative and Best Heritage Initiative.

**Notes available for the following section**

3. There followed a discussion of correspondence received from Mr Kendrew in relation to vehicle access to Cae Dolau, which had been circulated to all members.

Cllr Michael Theodoulou stated that in principle the Town Council would support but that the matter should be looked at through the Facilities Management Committee first.

Cllr Hugh Shepardson stated that the issue was a County Council function.

Cllr Mrs Amanda Fox stated that the County Council were asserting there were no funds available for the work.

Cllr Theodoulou **PROPOSED** that Mr and Mrs Kendrew be invited to address the Facilities Management Committee.

All members **AGREED** to the proposal.

4. There followed a discussion of the Freedom of Information requests received from Mr Graham Davies.

Cllr Michael Theodoulou **PROPOSED** that the matter be referred to the Chairs Committee urgently and for them to report back to the Town Council with the recommendation.

In the ensuing vote 10 members voted in favour and 3 against. The proposal was therefore **AGREED**.

5. That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted:

To approve confidential minutes.