

Pembrey and Burry Port Town Council
Monthly Meeting
Wednesday 15th January 2014

Councillor Moira Thomas (Mayor)

Councillors Graham Davies, Ken Edwards, Mrs Jean Hire, John James, Stephen James, Robert John, Mrs Pat Jones John Hedley Jones, Mrs Susan Northam, David Owens, Michael Theodoulou and Mrs Mary Wenman

County Councillor Hugh Shepardson

In attendance: Melanie Carroll-Cliffe (Town Clerk), Alan Howells (Responsible Finance Officer) and John Ridgway (Technical Services Officer)

(Former O.A.P Hall, Memorial Hall, Burry Port, 7.00pm – 9.00pm)

133. Opening Prayer

The opening prayer was given by Cllr Graham Davies.

134. Personal Matters

Apologies were received from Cllrs Malcolm Davies, Mrs Shirley Matthews, Andrew Phillips and Hefin Williams.

135. To receive Member's Declarations of Interest in respect of the business to be transacted

Members confirmed their usual declarations of interest.

136. Police Business

PCSO Rob Kindred was in attendance at the meeting. However, he advised that there was no Police Report this month as the station is still without a Sergeant. He indicated that hopefully a Sergeant would be appointed during the course of the next month. PCSO Kindred also reported that the month of December including the Christmas period had been quiet.

137. To confirm the minutes of the meeting held on 18th December 2013

The minutes of the Town Council meeting held on 18th December 2013 were accepted as a true record.

138. Information from the aforesaid minutes

P95 (120) Matters Arising – Snooker Hall

Cllr Michael Theodoulou requested an update in relation to the Snooker Hall. The Clerk advised that unfortunately, it had still not been possible for progress to be made in relation to this. The intended potential employee had still not provided necessary documentation for a DBS check to be submitted. The Clerk had recently spoken to this person, who had

confirmed that she was still awaiting receipt of a certified copy of her Birth Certificate. However, the Clerk reported that even when this is received, additional documentation will be required, for as it is not an original Birth Certificate, it is not a primary identity document. Cllr Theodoulou enquired about the possibility of Councillors operating the Snooker Hall in the interim. It was discussed that to date, only 4 Councillors had come forward as volunteers and completed application forms for DBS checks. It was felt that this was insufficient, given that it is intended for the Snooker Hall to be open on Friday evenings and Saturday mornings, with two Councillors being required at each session. Members were generally of the view that if it is not possible to get the facility operating as a Snooker Hall within a reasonable deadline, then other projects need to be considered. The Mayor urged Councillors who had initially expressed their interest in volunteering, to obtain and complete a DBS application form.

P96 (120) Matters Arising – Appointment of new member to Civic Governance and Personnel Committee

Cllr Michael Theodoulou commented that in relation to the Mayor using her casting vote, she had been carrying out her job and doing what was necessary.

P97 (121) Report of the Technical Services Officer - Pembrey Community Centre

It was advised that the transfer date may now be delayed until 1st April 2014. The TSO indicated that he would explain further as part of his report.

P101 (124) Report of the Regeneration and Leisure Committee meeting of 7th November 2013 – Any Other Competent Business

Cllr Ken Edwards advised that Cllr Shirley Matthews had now rearranged the date of the Cawl Cennin to 27th February 2014.

P105 (129) Proposed meeting with the Dyfed Powys Police and Crime Commissioner

The Mayor requested that if any members have questions to be put to the Police Commissioner, that they be provided to the Clerk in advance. They can then be passed to his office, thus hopefully ensuring that answers can be provided on the day.

P106 (130) Communications (7)

It was reported that Mr Peter Jones of the British Legion was eager to liaise with the Town Council in relation to the commemoration of the centenary of World War I. A query was raised as to whether or not Cllr Stephen James had provided the information pack to the Clerk, as referred to at the previous meeting. This is yet to be passed on.

P107 (131) Reports by elected members

A query was raised as to whether Cllr Stephen James had provided a report to the Clerk in relation to his attendance at the Executive Committee of One Voice Wales. This has not yet been passed on.

Cllr John James advised that the plans in relation to the reduction of the street cleansing budget have not yet been set out. Darren King has promised a meeting with himself, together with the person who has responsibility for the cleaning of this area.

P107 (132) Report of the Clerk

The Mayor suggested that in future, any Town Council donations be publicly donated and that there be a photo shoot.

139. Report of the Technical Services Officer (TSO)

Cemetery

(a) Burials

During the month of December 2013 there have been 2 burials.

Maritime Park

At the Full Town Council meeting on 18th December 2013 it was agreed to refer the issue back to the Regeneration and Leisure Committee to decide if it was prudent to proceed with the asset transfer, considering that a grant for the project was unlikely.

The TSO updated that the matter had been before the Regeneration and Leisure Committee, then the Finance Committee and back to Full Council. The matter will be further considered at the Regeneration and Leisure Committee meeting the next day to make a final decision upon whether to proceed.

Pembrey Community Centre

Matt Morden has confirmed that CCC Property Services are in the process of obtaining quotations to carry out the remedial works but it is now looking more likely that the hand over will be delayed until 1st April 2014.

The TSO updated that no work had been carried out by the County Council prior to Christmas. They were indicating that the property would be ready by the end of February 2014. However, a cut off date had now been decided upon, which coincided with the start of the new financial year.

A query was raised as to whether confirmation had been received in writing from Carmarthenshire County Council that they would undertake the required works. County Councillor Hugh Shepardson reported that he had contacted Matt Morden following the last Town Council meeting and he assured that the work would be carried out prior to the take over. The TSO confirmed that he would not recommend the physical take over until the work had been carried out.

Cllr Theodoulou suggested that following the take over, alternate Town Council meetings take place at Pembrey Memorial Hall. Consideration of this is to be placed on the agenda for the next Town Council meeting.

Cllr David Owens commented that the Pembrey Community Centre should not be referred to as this but instead as Pembrey Memorial Hall, which was agreed.

Wales in Bloom 2014

Glan y Mor and Ysgol Parc y Tywyn schools have expressed a strong interest in participating in Wales in Bloom 2014.

It is intended that representatives from these two schools be invited to the next Sub Group meeting. Cllr Pat Jones also advised that she had spoken to a representative at Burry Port Junior School, and this school also wishes to participate.

Cllr Graham Davies queried whether the Wales in Bloom Sub Group has a closed membership, as he has an interest in sustainability issues. The TSO advised that this was up to the Council but it was getting to the point where the work needed to commence and the discussions cease. It is likely that there will not be many more meetings.

Footpath Maintenance

The Level: Furnace 71/15 : Ship Aground 57/61 : Embankment 57/60 : Engine Inn Elkington/ Stepney Road : Pembrey Square : Moreb Roundabout : Clwb Bach Roundabout : Memorial Gardens.

140. Report of the Responsible Finance Officer (RFO)

The RFO, Alan Howells, presented his report, as set out below:

1. Bank

Bank Balances

The following cash balances are held with Lloyds at 31st December 2013:-

	Balance at bank	Unpresented cheques	Council cash book balance
	£	£	£
Business Instant Access account	285209.84		285,209.84
Community Account	10737.45	5,632.30	5,105.15
Imprest account	1153.18		1,153.18
	£297,100.47	£5,632.30	£291,468.17

2. Schedule of accounts paid

The following accounts have been paid from 1st to 31st December :-

<u>Supplier</u>	<u>Details</u>	<u>Ref</u>	<u>Cost ex Vat</u> £	<u>VAT</u>	<u>Total cost</u>
Heart internet	Web provider	3	8.99	1.80	10.79

Dyfed Alarms	Hall - Intruder alarm maintenance	1	190.00	38.00	228.00
SLCC Enterprises Limited	Training	3	175.00	35.00	210.00
TRA Imports Ltd	Xmas Lighting	9	2356.50	471.30	2827.80
TRA Imports Ltd	Xmas Lighting	9	2038.50	407.70	2446.20
Shirley Matthews	Xmas Lighting	9	36.59	7.32	43.91
Furniture @ Work	Hall	1	123.00	24.60	147.60
SITA	Cemetery	4	81.79	16.36	98.15
SITA	Cemetery	4	71.20	14.24	85.44
Powercut	Cemetery	4	6.91	1.38	8.29
Chivers Corner Garage	Cemetery	4	71.21	14.24	85.45
Plusnet	Internet provider	3	15.00	3.00	18.00
Cathedral Leasing	Hall	1	65.01	13.00	78.01
One Voice Wales	Employees - Training	3	30.00		30.00
Lyreco	Admin	3	254.40	50.88	305.28
Lyreco	Admin	3	3.42	0.68	4.10
Lyreco	Admin	3	14.95	2.99	17.94
Powercut	Cemetery	4	43.92	8.78	52.70
Xerox	Admin	3	33.77	6.75	40.52
British Gas	Hall	1	544.99	108.99	653.98
Tradepoint	Cemetery	4	66.32	13.28	79.60
Iwec	Xmas Lighting	9	3720.00	744.00	4464.00
Parker Plant Hire	Hall	1	58.80	11.76	70.56
Parker Plant Hire	Hall	1	58.80	11.76	70.56
CCC - Re: Pembrey rental	Pembrey	1	750.00		750.00
Smiths of Derby	Special - Clock Maintenance	9	204.00	40.80	244.80
	Miscellaneous - Christmas				
S & J Catering	Tea	9	526.50		526.50
	Special - Xmas Window				
Macey Hairdressers	Competition	9	100.00		100.00
	Special - Xmas Window				
Laundrette	Competition	9	37.50		37.50
	Special - Xmas Window				
John Davies (Chemist)	Competition	9	37.50		37.50
	Special - Xmas Window				
WD Swards	Competition	9	25.00		25.00
	Special - Xmas Window				
Llanelli & BP Cycles	Competition	9	25.00		25.00
			£11,774.57	£2,048.61	£13,823.18

3. Petty Cash

Payments made from 1st to 31st December 2013

Morrisons - Xmas Tea	9	12.71	63.54
John Rook - Keys	3		7.50
Halfords	9		50.00
Smiths - Stationary	3		22.98

Total payments made from petty cash

£0.00 £12.71 £144.02

The total bank balance is £291,468.17. This has been boosted by the third part of the precept being received. The RFO highlighted a few items of unusual expenditure. The payments to TRA Imports Limited were to purchase additional Christmas lighting. Also, there were five payments to local businesses, who were winners of the Christmas Window competition. In relation to petty cash, the sum for Halfords related to a donation to a member of staff who recently retired.

4. Budget Monitoring Report

The Budget monitoring report for the period 1st April to 30th November 2013 has been circulated to Members.

The RFO advised that up to the 30th November 2013, income and expenditure should be around 67% in order to be on budget.

The RFO reported that income is still reduced, with the main areas of reduction relating to rentals and income from the cemetery.

Employees costs are on budget, as are administration costs. Civic expenditure is over budget but as previously advised, this is mainly a timing issue, due to payments being made early in the financial year.

Expenditure on the cemetery and footpaths is under budget. Expenditure on the Hall and Institute is over budget, mainly due to expenditure early in the financial year on rates, as well as a payment for maintenance and repairs for the installation of a new boiler. The RFO referred to virements being previously approved for the new heating system for the Institute and the work to design the heating system. Expenditure on the Copperworks is also showing as over budget, which is mainly attributable to the purchase of a new boiler.

Expenditure on the former Pembrey School is on budget. There is currently no miscellaneous expenditure but this is due to timing, as the events have not yet taken place. Expenditure on Special Projects is within budget. The main item which has not yet been spent is the youth facility contribution. The RFO advised that if this is not spent this year, then it will be placed into reserves, ready for payment the following year.

Net expenditure is within budget at 64.69%.

The RFO advised that he would be reporting the following month on SLAs which had now been received for two items. He also advised that there are signs of improvement in relation to rental income since the introduction of the new fees and charges.

In relation to the cemetery, it was reported that a meeting had been arranged with the Funeral Director, Mr Ian Smith.

5. Draft Budget 2014 - 2015

The draft Council Budget for the period 1st April 2014 to 31st March 2015 has been circulated to Members for consideration.

The RFO reported that the draft budget for 2014 – 2015 had once again been considered by the Finance Committee earlier that week. Some amendments had been made as a result.

The RFO reported that for general services, an increase has been included in line with inflation of 2.4%. An increase for utilities has been included of 9%. Also, in line with the County Council, there is provision for a staff pay increase of 1%.

The RFO advised that at the Finance Committee meeting, all of the budget headings had been considered and any adjustments had been made in line with current expenditure.

The RFO reported that there had been a recommendation from the Finance Committee that there be a 2% increase to the precept. The effect of this is that the precept would increase to £290,460. A 2% increase would mean an overall increase per annum of £1.80 for a Band D property, equating to 3.5 pence per week.

Discussions took place as to the merits of a 2% increase. It was advised during the course of these discussions that the main reason why the recommendation was made by the Finance Committee was to put aside some money, so as to provide services in the future which are expected by the community. It is not feasible to continue utilising reserves, which have been built up over the years through the Town Council being prudent. It was accepted that due to the County Council having to make substantial savings in the coming years, the Town Council would be looked to to take over services/facilities.

It was felt that the Finance Committee and Officers should be congratulated for not increasing the precept in the last two years. It was commented that as inflation is 2%, the Town Council would just be maintaining the position with a 2% increase to the precept.

Following a lengthy discussion, members voted on the proposal of a 2% increase to the precept. All members were in favour, save for one member abstaining.

141. To consider the report of the Finance Committee meeting held on Monday 9th December 2013

It was **RESOLVED** that the minutes of the Finance Committee meeting held on the 9th December be signed and accepted as a true record.

Matters arising from the minutes

P1 (4) Matters Arising

The Mayor reported that the certificates in relation to the Freedom of the Communities ceremony had been presented at Pembrey Memorial Hall on 7th January 2014. County Councillor Hugh Shepardson thanked the Mayor for attending and for her excellent speech on the day.

142. To consider the report of the Regeneration and Leisure Committee meeting held on Thursday 5th December 2013

The Mayor advised that these minutes had not yet been approved by the Regeneration and Leisure Committee, which was due to meet the following day. Matters arising were not therefore discussed and they were noted as having been seen.

143. To consider any planning applications

<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/29334	Anthony Williams Traeth Le The Links Pembrey	Proposed side and rear two storey bedroom extension

The Mayor reported that the Planning Committee had not held a meeting as only one application had been received this month. It was moved that this application number S/29334 be recommended for approval.

The TSO advised that a further planning application had been received that day. He reported that back in 2002, permission had been granted for two bungalows on the land concerned but only one had been erected at the time. However recently, the second bungalow had been commenced, which is 6 metres off plan, towards the residential properties in Gwscwm Park. County Councillor Hugh Shepardson advised that he intended attending the planning meeting to object and would be requesting a site visit. He urged the Council to support a refusal of the application, which was approved by members. Councillor John James highlighted his declaration of interest in planning matters.

144. To consider any County Councillors' reports

County Councillor Pat Jones reported that she was pleased to advise that the Grillo Site had remained dry throughout the extremely inclement weather. This only proves that the site has not been flooded. Mr Eifion Bowen, Head of Planning at Carmarthenshire County Council, will be taking information back to Ministers regarding a change to the maps.

County Councillor Pat Jones also reported that she had again spoken with the Asset Management Department regarding a potential recycling centre and a site had been identified. It had been discussed that the centre should be in exactly the same format as at Trostre Park, Llanelli.

County Councillor John James referred to the recent storm damage and advised that he had attended at the harbour. People had been walking down to the lighthouse and putting County Council staff at risk who had to try to stop them.

County Councillor John James advised that a report is awaited on the shoreline damage but that the area has fared pretty well compared to other areas.

County Councillor James also reported that planning permission had been given to Brechfa Forest West. Western Power Distribution are willing to meet Town Councillors if required.

County Councillor Hugh Shepardson referred to statements being made that the County Council has £66 million in reserves. However, these are earmarked reserves for projects.

A query was raised with the County Councillors as to whether they knew anything about a potential barrage in Swansea Bay being considered. They were unaware of this. A query was

also raised in relation to the potential amalgamation of unitary authorities. It was advised that the report upon this was due out the following Monday.

145. To consider the Mayor's report

The Mayor reported that it had been a relatively quiet month.

Just prior to Christmas, the Mayor had attended the Lantern Festival, which had been an excellent event with various activities and public interaction. The Mayor and Cllr Shirley Matthews had taken down the Town Council's Christmas tree at St Illtyd's Church, following the very successful Christmas Tree Festival.

On 7th January 2014, the Mayor attended for the presentation of the Cadet/RAF certificates at Pembrey Memorial Hall, which had been a lovely afternoon. The Mayor also advised that she had attended the AGM at the British Legion the previous week, at which she had been requested to give a civic welcome.

Looking ahead, there is the talk on underground coal gasification with Cluff Associates to be held at the Memorial Hall on Saturday 18th January 2014. Also, a Plygain (Welsh cultural event) is to be held at St Mary's Church on 21st January 2014. The Police Commissioner is attending at Burry Port and will be meeting with the Town Council on 23rd January 2014. Also, the Youth Solo and Ensemble competition is to be held at the Memorial Hall on 25th January 2014. Furthermore, a concert is to be held at St Mary's Church on 8th February 2014 to raise funds for the forthcoming Eisteddfod.

146. Update on emergency contingency planning in light of recent inclement weather

The Mayor firstly expressed her thanks to Councillors John Hedley Jones and Robert John for raising this matter a number of months ago and starting to put steps in place. Cllr John Jones advised that they had met with Carmarthenshire County Council's Emergency Planning Officer, whose views were similar. They had only previously identified the sports hall in Glan y Mor School as an emergency centre. Cllr Jones advised that a further meeting is to be arranged when Cllr Shirley Matthews and Robert John are available. It is hoped that there will be a document in the Council office shortly.

Cllr Michael Theodoulou reported that he had had a couple of approaches from residents in relation to the impact on the environment of the recent bad weather. In particular, the dunes have been adversely affected. Cllr Theodoulou suggested that as a Town Council, we should consider doing the following:

1. Asking the County Council to review sea defences to ensure that properties below sea level are being protected.
2. Enquire about the clean up operation and how long it will take.
3. Supporting the County Council in obtaining money for a clean up operation.
4. Consider the impact on transport, as the train line was closed.

Cllr John James advised that the Welsh Minister will be providing a report and he will bring this to the attention of Town Council. There is an ongoing Shoreline Protection Scheme and

more money is expected. It was discussed that in relation to transport disruptions, Network Rail is responsible for the railway track.

It was discussed that on the 1st/2nd February 2014, the tidal surge will be extremely high, which could result in another battering of the coastline. The only defence is the dunes and if they are not maintained, it will be much more serious. There is a proposal to radically remove money from the coastal defence budget. It was therefore **APPROVED** that a letter be sent to the County Council, expressing serious concern and also requesting the person who is responsible for coastal defence to meet with the Town Council.

147. To consider Communications received

1. Email from One Voice Wales on 19th December 2013 attaching a letter from Cllr Mair Stephens, Chair of One Voice Wales and Cllr Bob Wellington, Leader of the WLGA, promoting the recently signed Memorandum of Understanding between the two organisations. The letter refers to Local Authorities and Community and Town Councils across Wales having a long track record of working together. Many Authorities and Community and Town Councils hold regular liaison meetings and a number have or are exploring devolving some community based services to Community Councils. Many areas have signed local charters with their counterpart Community and Town Councils and this also remains a key priority for the Local Government Minister.

The letter goes on to state that at a national level, One Voice Wales and the WLGA work together to promote local democracy and encourage partnership working and sharing of best practice between local Councils. It is on this basis that at the Partnership Council, One Voice Wales and the WLGA agreed and signed a Memorandum of Understanding, which reflects many of the principles of engagement and partnership that feature in local charter agreements. The Memorandum is available at www.wlga.gov.uk and www.onevoicewales.org.uk. A copy of the Memorandum of Understanding is also available at the office.

Noted

2. Email dated 23rd December 2013 forwarded by One Voice Wales on behalf of the Cymru'n Cofio Wales Remembers 1914 – 1918 team. This advises that Cymru'n Cofio Wales Remembers 1914 – 1918 is collating and sharing information on activities which mark the centenary of the First World War either in Wales and/or related to Wales, whether local, regional or national. Accordingly, electronic forms have been prepared to enable information to be provided on commemorative events. It is advised that the data collected will be used to publicise the events on the website and social media and to be included in brochures, as well as recording the information for statistics.

Noted

3. Letter received on 31st December 2013 from Western Power Distribution. This provides an invitation to forthcoming Stakeholder Workshops. At the events, Western Power Distribution aims to explain the final outputs and commitments submitted in their business plan for 2015 to 2023, explaining Ofgem's recommendation to "fast track" their plans and to ask for feedback on their proposals for delivery. There will also be an opportunity for attendees to participate in more detailed "surgeries" on the topics of Innovation Strategy, Connections improvement plan and Social Obligations programme. It is advised that attendees will include Local Authority representatives, domestic customers, energy suppliers, businesses and major energy users, Chambers of Commerce, developers,

environmental representatives and conservation groups. The closest event will take place at the Celtic Manor resort, Newport on Wednesday 12th February 2014.

Noted

4. Letter received on 31st December 2013 from the Electoral Services Manager at Carmarthenshire County Council. This advises that the process for reviewing the seats for Pembrey and Burry Port Town Council has now been completed, with final approval being given by the full Council at Carmarthenshire County Council on 13th November 2013. The letter encloses a copy of the Order making the changes, which confirms that as from the election date in 2017, the Pembrey Ward will increase by 4, from 5 to 9 Town Councillors and the number of Town Councillors on the Burry Port Ward will decrease by 3, from 12 to 9 Town Councillors.

Cllr Graham Davies queried the demographics in relation to the wards. It was discussed that the wards are confusing and that this has been challenged in the past.

5. Letter of thanks received on 31st December 2013 from Kidney Wales Foundation in relation to the donation of £245 from the proceeds of the Songs of Praise event. The letter also outlines the Charity's priorities and key objects.

Noted

6. Letter of thanks received on 31st December 2013 from Llanelli Surf Lifesaving Club for the recent donation of £100.

Noted

7. Letter received on 6th January 2014 from the Electoral Services Manager at Carmarthenshire County Council. This encloses the latest notice regarding the review of Polling Districts and Polling Places in Carmarthenshire. The notice advises that the Council is conducting a review of its Polling Districts and Polling Places as required by the Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006 and Section 17 of the Electoral Registration and Administration Act 2013. The review is an ideal opportunity for electors, community groups and any interested persons within Carmarthenshire to express their opinions on the existing polling district boundaries and polling places and where possible to suggest alternative solutions to be considered. The review commenced on 31st October 2013, inviting comments and submissions in writing by 26th November 2013. These proposals have been developed and there is a further opportunity for interested persons to make recommendations on the initial proposals and on recommendations proposed by the Returning Officers. The deadline for submissions is Friday 17th January 2014. The submissions and the Returning Officers report can be accessed at <http://www.carmarthenshire.gov.uk/english/council/electionsandvoting/pages/elections.aspx>. The final Polling District and Polling Places scheme for Carmarthenshire will be considered by the Council in February 2014 for approval.

Noted

8. Emails of the 6th January and 9th January 2014 from Mr Ian Ruston. He refers to recent flooding in parts of Wales, including West Wales, with Laugharne suffering from flooding. He goes on to state that with the combination of high tides, onshore winds and heavy rainfall, there have been no issues in relation to flooding on the Grillo site. Mr Ruston advises that he would be glad to help in monitoring the situation as he refers to the reasons being given for preventing the development of the site as not being at all realistic.

Noted

9. Email from the Legal Services Department of Carmarthenshire County Council on 8th January 2014. This attaches a notice advising that Carmarthenshire County Council proposes making an Order under Sections 1 (1), 2 (1) to (3), 4 (2) and part IV of Schedule 9 of the Road Traffic Regulation Act 1984 as amended and the Traffic Management Act 2004. The effect of the Order will be to prohibit waiting at any time in certain lengths of road and on the sides of road specified. The local roads affected are Stepney Road, Williams Terrace, Pencoed Road and the Memorial Square. Full details are available at the office and will be displayed on the notice boards.

Noted

148. To receive reports by elected members, if any

There were no reports from elected members.

149. Report of the Clerk on matters of administration

1. As referred to at the Town Council on 18th December 2013, arrangements have been made for a meeting with the Police and Crime Commissioner, Mr Christopher Salmon. The meeting with Town Councillors will take place at 6pm on Thursday 23rd January 2013, which all members are urged to attend, if at all possible. However, Mr Salmon will spend the full day in Burry Port, including an attendance at the Police Station and a meeting with the Head Teacher and staff at Glanymor Comprehensive School. Additionally, he is holding a Public Surgery at the Memorial Hall between 2.30pm and 5.30pm to privately meet with individuals and small groups, for which bookings are being taken. The aim of the meeting is for the Police and Crime Commissioner to gain a greater understanding of the crime and policing needs of local people. The event is being widely publicised and it is also intended that a photographer attend on the day.

Noted

2. Email from One Voice Wales dated 10th January 2014, forwarding an email from the Post Office. This advises that a new Post Office Advisory Council is being created, with a broad remit to provide insight and advice to assist the business, provide customers and stakeholders with an avenue through which to engage, provide feedback and share information. The Council will comprise of between 20 to 30 volunteer members and will be chaired by a Non Executive Director. It is anticipated that once established, it will meet three times a year.

National advertising is taking place to recruit members. Following this, a selection process will take place, with a view to the first Council meeting taking place in March. If interested, further information and an application form can be obtained at www.corporate.postoffice.co.uk/advisory. The application closing date is 31st January 2014.

Noted

3. For the information of those interested, Burry Port Town Band is hosting a Youth Solo and Ensemble Day on Saturday 25th January 2014 at the Memorial Hall. From the entries to date, it is anticipated that there will be in excess of 140 young brass players in attendance, together with their parents and supporters. The event is operated on a not for profit/break even basis and a request has been received from the Band for the Council to

consider some financial support from its Events Budget, which the Clerk will be referring to the next Finance Committee meeting.

Noted

4. The Clerk reported that immediately following the December Town Council meeting, an email had been sent to the Monitoring Officer, querying the position of the County Councillors in relation to their participation in the Town Council's decision making on potential asset transfers. Also, the email had queried whether a Town Councillor who is involved in another organisation could similarly play an active role on a Working Party of the Town Council to consider asset transfers.

The Clerk advised that a response had now been received, which indicated that in relation to the County Councillors, there is no conflict of interest if the only connecting factor is the fact that they are both Town Councillors and County Councillors. However, Town Councillors who are members of or who hold positions of general control or management in another society or association in their own name (as opposed to being a Town Council nominee) will have a personal and prejudicial interest, although that member might get a dispensation to be part of the Working Party if he or she applied for one.

5. Final item to be taken in camera.

In view of the confidential nature of the business to be transacted, the following item be considered in private, and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised.