



CYNGOR TREF PEN-BRE A PHORTH TYWYN PEMBREY AND BURRY PORT TOWN COUNCIL

Mrs Melanie Carroll-Cliffe, *Clerc y Dref / Town Clerk*
Mr Alan Howells FCCA, *Swyddog Ariannol Cyfrifol / Responsible Finance Officer*

11th January 2018

Dear Member

You are hereby summoned to attend the **ORDINARY MEETING of PEMBREY AND BURRY PORT TOWN COUNCIL** which will be held at the **SENIOR CITIZENS' HALL, BURRY PORT at 7pm on WEDNESDAY 17th JANUARY 2018** for the transaction of the following business:

1. Opening Prayer.
2. To receive apologies for absence.
3. To receive members' declarations of interest in respect of the business to be transacted.
4. To consider Police Business, if any.
5. To confirm the minutes of the meeting held on Wednesday 15th November 2017 (**copy enclosed**).
6. To consider the report of the Responsible Finance Officer (**copy enclosed**).
7. To consider the minutes of the Finance Committee meetings held on Thursday 9th November and Thursday 14th December 2017 (**copy enclosed**).
8. To consider the minutes of the Regeneration and Community Services Committee meetings held on Wednesday 1st November and Wednesday 6th December 2017 (**copy enclosed**).
9. To consider the minutes of the Facilities Management Committee meetings held on Thursday 2nd November 2017 and Thursday 7th December 2017 (**copy enclosed**).
10. To consider the minutes of the Civic Governance and Personnel Committee meetings held on Monday 13th November and Monday 11th December 2017 (**copy to follow**).
11. To consider the following planning applications.

Neuadd Goffa, Stryd Parc-y-Minos, Porth Tywyn, Sir Gaerfyrddin, Cymru SA16 0BN
The Memorial Hall, Parc-y-Minos Street, Burry Port, Carmarthenshire, Wales SA16 0BN
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<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/36447	Mr Aeron Lloyd 70 Lando Road Pembrey	Garage extension to existing double garage to rear (retrospective)
S/36458	Carmarthenshire County Council Harbour Office Dock Access West	Locating a steel office container and access ramp to temporarily house the Burry Port Harbourmaster's office (for 18 months) adjacent the northern gable of the existing RNLI building. The existing Harbourmaster's office is within the site area of the proposed new RNLI building and thus will be demolished. A new HM office will be incorporated into the existing RNLI building. There will be minor rearrangement of one or two parking spaces north of the RNLI building and which are under the jurisdiction of the Harbourmaster's office. Also surface markings to designate parking area for the Harbourmaster's vehicle.
S/36464	Carmarthenshire County Council Burry Port MCP Earth Sculpture Burry Port	Provision of block stone revetment to protect toe of earth sculpture at Burry Port from a coastal erosion perspective this promontory is important and will control coastal processes in the area.
S/36491	Jonathan Fearn Land at Pembrey Country Park	Proposed changes to barrier layout at gateway to Pembrey Country Park, Rotary Way.
S/36576	Kathleen Flint 52 Ashburnham Road Pembrey	Two storey rear extension
S/36650	Mark Hall 185 Dolau Fan Road Burry Port	Extend existing balcony

12. To consider any County Councillors' reports.
13. To consider the Mayor's report.
14. To consider / approve the recommendation of the Four Chairs' Group in relation to the proposed new play area at Burry Port Harbour.
15. To further consider the transfer of Burry Port Memorial Park from Carmarthenshire County Council, specifically in relation to taking an overriding lease of the whole area, as requested by the County Council (and as recommended by the Facilities Management Committee meeting on 04/01/18).
16. To consider whether any political group of Councillors, holding a meeting on Town Council premises not as part of a formal Committee meeting, should incur hire charges.
17. To receive reports by elected members.
18. To consider communications received and the report of the Clerk on matters of administration (**copy to follow**).

Yours faithfully

Melanie Carroll-Cliffe
Town Clerk

Distribution: Members of Pembrey and Burry Port Town Council