



CYNGOR TREF PEN-BRE A PHORTH TYWYN PEMBREY AND BURRY PORT TOWN COUNCIL

Mrs Melanie Carroll-Cliffe, *Clerc y Dref / Town Clerk*
Mr Alan Howells FCCA, *Swyddog Ariannol Cyfrifol / Responsible Finance Officer*
Mr Richard Staton, *Swyddog Gwasanaethau Technegol / Technical Services Officer*

9th May 2018

Dear Member

You are hereby summoned to attend the **ORDINARY MEETING of PEMBREY AND BURRY PORT TOWN COUNCIL** which will be held at the **SENIOR CITIZENS' HALL, BURRY PORT at 7pm on WEDNESDAY 16th MAY 2018** for the transaction of the following business:

1. To receive apologies for absence.
2. To receive members' declarations of interest in respect of the business to be transacted.
3. To consider Police Business, if any.
4. To confirm the minutes of the Ordinary meeting held on Wednesday 18th April 2018.
5. To consider the report of the Responsible Finance Officer (**copy enclosed**).
6. To consider the draft minutes of the Finance Committee meeting held on Thursday 12th April (**copy enclosed**).
7. To consider the report of the Technical Services Officer (**copy enclosed**).
8. To receive and note the minutes of the Regeneration and Community Services Committee meeting held on Wednesday 4th April 2018 (**copy enclosed**).
9. To receive and note the minutes of the Facilities Management Committee meeting held on Thursday 5th April 2018 (**copy enclosed**).

Neuadd Goffa, Stryd Parc-y-Minos, Porth Tywyn, Sir Gaerfyrddin, Cymru SA16 0BN
The Memorial Hall, Parc-y-Minos Street, Burry Port, Carmarthenshire, Wales SA16 0BN
T: +44 (0)1554 834346 E: info@pembreyburryport-tc.gov.uk

10. To consider the following planning applications.

<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/37134	Mr S Lewis 1 Cwm Bychan Burry Port	Reinstatement of cottage
S/37143	DD Plumbers Ltd Zion Chapel (Vestry) Burry Port	Change of use from disused chapel vestry to commercial offices
S/37172	Jamie Kelly 5 Heol y Llan Burry Port	Detached single storey motorcycle storage and garden store

11. To consider any County Councillors' reports.
12. To report on the resignation of Cllr Geraint Davies.
13. Consideration of arrangements for the "drop in session" to be held on Thursday 24th May 2018 2pm to 5pm.
14. Consideration of recording of Town Council meetings.
15. Consideration of the appointment of a Data Protection Officer (DPO).
16. Consideration of quotations received for Dolau Fan Cemetery for tarmac (referral from Finance Committee meeting 09/05/18).
17. Consideration and approval of membership of One Voice Wales.
18. Consideration of motions for the One Voice Wales AGM (correspondence previously circulated via email)
19. Consideration of the implementation of individual Councillor email addresses (referral from February Facilities meeting).
20. Update on Town wi fi project.
21. To receive reports by elected members as Council Representatives on outside bodies.
22. To consider communications received (**copy enclosed**).

Yours faithfully

Alan Howells
Acting Proper Officer

Distribution: Members of Pembrey and Burry Port Town Council