



CYNGOR TREF PEN-BRE A PHORTH TYWYN PEMBREY AND BURRY PORT TOWN COUNCIL

Mrs Melanie Carroll-Cliffe, *Clerc y Dref / Town Clerk*
Mr Alan Howells FCCA, *Swyddog Ariannol Cyfrifol / Responsible Finance Officer*
Mr Kevin Williams, *Swyddog Gwasanaethau Technegol / Technical Services Officer*

11th October 2018

Dear Member

You are hereby summoned to attend the **ORDINARY MEETING of PEMBREY AND BURRY PORT TOWN COUNCIL** which will be held at the **SENIOR CITIZENS' HALL, BURRY PORT** at **7pm on WEDNESDAY 17th OCTOBER 2018** for the transaction of the following business:

1. Opening prayer.
2. To receive apologies for absence.
3. To receive members' declarations of interest in respect of the business to be transacted.
4. To consider Police Business, if any.
5. To confirm the minutes of the Extraordinary meeting held on Wednesday 19th September 2018 (**copy enclosed**).
6. Information from the aforesaid minutes.
7. To consider the report of the Responsible Finance Officer (**copy to follow**) and the budget monitoring report (**copy enclosed**).
8. To consider the report of the Technical Services Officer (**copy enclosed**).
9. To receive and note the minutes of the Facilities and Assets Committee meeting held on Wednesday 5th September 2018 (**copy enclosed**).
10. To receive and note the DRAFT minutes of the Burial Sub Committee meeting held on Tuesday 2nd October 2018 (**copies enclosed**).
11. To receive and note the minutes of the Regeneration and Wellbeing Committee meeting held on Thursday 13th September 2018 (**copy enclosed**).
12. To receive and note the DRAFT minutes of the Events Sub Committee meeting held on Monday 1st October 2018 (**copy to follow**).

Neuadd Goffa, Stryd Parc-y-Minos, Porth Tywyn, Sir Gaerfyrddin, Cymru SA16 0BN
The Memorial Hall, Parc-y-Minos Street, Burry Port, Carmarthenshire, Wales SA16 0BN
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13. To receive and note the DRAFT minutes of the Wellbeing of Future Generations Sub Committee meeting held on Monday 24th September 2018 (**copy enclosed**).
14. To consider the following planning applications:

<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/37816	Head of Leisure (CCC) - Mr Ian Jones, Pembrey Country Park Cafe, Factory Road, Pembrey, Llanelli, SA16 0EJ	Internal remodel and refurbishment for the existing 567 sqm single storey Pembrey café. Demolition works will include removal of mezzanine floor and relocation of toilet facilities. New office space, reception, function room, kitchen and cafe seating area provided. External timber re-cladding of the existing rendered and faced brick external walls. External addition of new bi-folds, and doors and windows to match existing. Removal and repairs to existing lower roof, replaced as per existing. Ancillary outdoor works including external play area and access road alternations
S/37837	Royal National Lifeboat Institution Land at RNLI Lifeboat Station, Burry Port, SA16 0ER	The works include the construction of new reinforced concrete / sheet pile slipway to allow launch of a proposed new larger lifeboat, provide protection for launches and future proof the slipway for long term launch operations into the Burry estuary
S/37853	Carmarthenshire County Council- Mr Richard Stradling Pembrey Country Park, Factory Road, Pembrey, Llanelli, SA16 0EJ	The installation of an 8.5m wide x 4.9m high aluminium circular hollow framed green bike sculpture adjacent to the main entry road for the closed road cycle circuit at Pembrey Country Park
S/37873	Owain Davies Parc y Medws, y Cwm, Burry Port, SA16 0NQ	Single storey extension with a part first floor extension
S/37894	Gareth Potter Bronyde, Y Cwm, Burry Port, SA16 0YR	Construction of a Single Storey Detached Garage
S/37895	Burry Port Marina Ltd HM Coastguard, Burry Port, SA16 0ER	Installation of Temporary Toilet Block (Portaloos) (Retrospective)

15. To receive and note the DRAFT minutes of the Chairs Committee meeting held on Tuesday 25th September (**copy enclosed**).
16. To receive and note the DRAFT minutes of the Public Engagement and Communications Sub Committee held on Thursday 27th September 2018 (**copy to follow**).
17. To consider changes to the Financial Regulations (referral from Finance, Governance and Personnel 08/10/18) (**copy to follow**).
18. Consideration of Section 13 of the Independent Remuneration Panel draft Annual Report 2019/20 relating to “Payments to members of Community and Town Councils” (**copy enclosed pages 40 – 48**).

19. To consider changes to the format of the RFO report (referral from Finance, Governance and Personnel 08/10/18).
20. Update on the Annual Return.
21. Update on Town Councillors email addresses (referral from Finance, Governance and Personnel 08/10/18).
22. To consider any County Councillors' reports.
23. To consider the Mayor's report.
24. To receive reports by elected members as Council Representatives on outside bodies.
25. To consider communications received (**copy enclosed**).
26. *In camera* - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
 - a) To confirm the confidential minute of the meeting held on Wednesday 19th September 2018 (**copy to follow**).
 - b) Update on staffing issues.

Yours faithfully

Shan Loudon
Temporary Assistant Town Clerk

Distribution: Members of Pembrey and Burry Port Town Council