

Pembrey and Burry Port Town Council
Monthly Meeting
Wednesday 18th March 2015

Councillor Andrew Phillips (Mayor)

Councillors Graham Davies, John James, Stephen James, Robert John, Mrs Pat Jones, John Hedley Jones, Mrs Shirley Matthews, Mrs Susan Northam, Michael Theodoulou, Mrs Moira Thomas, Mrs Mary Wenman and Hefin Williams.

In attendance: Melanie Carroll-Cliffe (Town Clerk), Alan Howells (Responsible Finance Officer), John Ridgway (Technical Services Officer)

(Former OAP Hall, 7.15pm – 8.55pm)

175. Opening Prayer

The opening prayer was given by Cllr Graham Davies.

176. Personal Matters

Apologies were received from Cllrs Malcolm Davies, Ken Edwards, Mrs Jean Hire, David Owens and County Councillor Hugh Shepardson.

177. To receive Members' Declarations of Interest in respect of the business to be transacted

Members confirmed their usual declarations of interest.

178. Police Business

Sergeant Ceri Howells was in attendance and presented the police report, as set out below.

During the month of February 2015, 23 crimes have been reported in the Burry Port section down up from 14 in the same period last year.

Within the month of February officers have had to attend to 175 calls, 34 of these needed an immediate response, 47 had to be answered within the hour and 63 were registered as simply needing attendance with another 31 not needing a response.

Crimes of note:

Criminal Damage

There have been 8 recorded cases of criminal damage in January. One of which was an incident in Pemberton Avenue where the IP had 2 vehicles scratched and two separate occasions.

Burglary

There were 0 recorded burglaries during February.

Anti-Social Behaviour

There were 11 anti-social behaviour calls in February, 2 separate calls for Station Road where youths were causing nuisance by knocking windows of local shops. Officers attended and identified the youths and were given words of advice.

Drug Offences

In February there were 4 drug offences recorded in the Burry Port section. One of which was a male found to be in possession of various drugs, the male has now been charged and will appear in court in due course.

The Team are currently working on several warrants and are always keen to gain intelligence from the community.

Following the report, a member queried the age of the children involved in the anti social behaviour referred to. The Sergeant advised that there were two 16 year old youths, one 17 year old youth and he was unable to recall the age of the other youth.

A query was also raised as to the age you have to be to purchase the so called "legal high" tablets. The Sergeant advised that you should be 18 years old but they are in fact currently very easy to obtain. He confirmed that the Police are linking with Trading Standards to try to prevent such sales.

A query was also raised as to how the Police intended to tackle the groups of youngsters who congregate in the shelters by the train station, as they can be intimidating, even if they are not doing anything illegal. The Sergeant advised that they are trying to target foot patrols on the station, as they are aware of the problem.

It was also highlighted to the Sergeant that it is likely that alcohol is being consumed in the Memorial Park, as there is a considerable amount of broken glass left behind, especially on weekends. The Sergeant confirmed that there would be more monitoring there, as he is aware that the issues will increase in the forthcoming lighter evenings.

Cllr Mrs Mary Wenman referred to the earlier meeting which had taken place with the Police and Crime Commissioner, Mr Christopher Salmon. As the Council firmly wishes the Police Station in Burry Port to remain open, Cllr Wenman proposed that a public meeting be called, to enable local residents to voice their opinions. This proposal was seconded by Cllr Stephen James and was approved by all members. It was therefore **RESOLVED** that a public meeting, to be chaired by the Mayor, be arranged as soon as practicable, with the local MP and AM to be invited to participate. The Sergeant advised that it would be possible for him to attend the public meeting, for the purpose of guidance and reference.

179. To confirm the minutes of the meeting held on 18th February 2015

The minutes of the Town Council meeting held on 18th February 2015 were accepted as a true record.

180. Information from the aforesaid minutes

P122 (166) County Councillors' Reports

Following a query, the Clerk updated that a communication had been sent to both the County Council and to Tesco, to invite a representative from each to attend to directly provide information on the current position of the proposed new Tesco store. No response has been received from Tesco. A brief response had been received by email from the County Council, advising that the request had been passed to the relevant department.

P127 (174) Report of the Clerk (4)

Cllr Moira Thomas updated that the recent Cawl Cennin event had been a great success, with 120 people attending.

181. Report of the Technical Services Officer (TSO)

Cemetery

(a) Burials

During the month of February 2015 there have been 2 burials, 1 scattering of ashes and 1 burial of ashes.

Wales in Bloom /Britain in Bloom 2015

1 Glan-y-Mor School pupils have designed a garden opposite the Junior School to commemorate Twm's Cinema which once stood on the site, their carpentry class will endeavour to construct two cinema benches.

2 The RNLI have designed an area just south of the Clwb Bach to show a boat and the sea.

3 Arriva Trains Wales hope to repaint shelters, seating, cycle shelters and poster frames, they will also provide 3 planters for the south side of the station.

4 Pembrey home and business owners are willing to have hanging baskets on their premises.

Cllr Shirley Matthews updated that she intended going to speak with business owners in Burry Port the following week.

5 TSO in discussions with Welsh Government Transport Dept regarding Wales in Bloom signs to be located road entrances to Pembrey and Burry Port.

Following a query raised in relation to potential banners being erected on the train station, the TSO advised that this has not yet been looked into.

Memorial Hall

1 Decision to be made on position of mirrors in side room.

2 Demonstration of Mood Lighting to take place w/c 9th March 2015.

Snooker Room

Posters have been placed on all noticeboards requesting expressions of interest from the community with a view to hire the room.

The TSO updated that there have been no expressions of interest to date. Cllr John James advised that he is aware of an interested organisation who will be getting in touch.

Pembrey Memorial Hall

Following a meeting with Keri Phillips the Fire Officer the TSO informed Matt Morden CCC that all the works outlined in Fire Officer's report of the 8th June 2014 had not been completed namely the repositioning of the water heater in the foyer into the kitchen and the replacement/repair of external emergency lighting.

TSO also informed Matt that a collapsed sewer in the front of the building had not been repaired as promised and was now a possible health risk.

Noticeboards

The perspex which was the wrong size has now been replaced and has been installed in the following noticeboards.

- 1 At the Town Centre.
- 2 Outside front of Institute.
- 3 Randell Square, Pembrey.

Serendipity Nursery

Following a meeting with Pembrey councillors on the 2nd March 2015 it was decided to invite Jonathan Fearn, Head of Corporate Property CCC to a meeting to discuss the lease and the on going problems with water ingress into the building.

Lamp Post Banners

Bannerflex are currently producing draft proposals for the banners.

The TSO updated that he has received a design that he will be taking to the Regeneration and Leisure Committee.

Footpath Maintenance

Furnace Fields 71/5 – Embankment 57/60

A query was raised as to the position relating to the sign into Burry Port being taken over from the County Council. The County Councillors advised that they are presently awaiting to hear back upon this.

182. To consider the report of the Regeneration and Leisure Committee meeting held on Thursday 5th February 2015

It was **RESOLVED** that the minutes of the Regeneration and Leisure Committee meeting held on the 5th February be signed and accepted as a true record.

Matters Arising

There were no matters arising.

183. Report of the Responsible Finance Officer (RFO)

The RFO, Alan Howells, presented his report, as set out below:

1. Bank

The following cash balances are held with Lloyds at 28th February 2015 :-

	Balance at bank	Unpresented cheques	Council cash book balance
	£	£	£
Business Instant Access account	252,499.95		252,499.95
Community Account	18,986.22	5,382.16	13,604.06
Imprest account	262.67		262.67
	£271,748.84	£5,382.16	£266,366.68

2. Schedule of accounts paid

The following accounts have been paid from 1st to 28th February 2015:-

<u>Supplier</u>	<u>Details</u>	<u>Ref</u>	<u>Cost ex Vat</u> £	<u>VAT</u>	<u>Total cost</u>
Xerox Finance	Admin - photocopier costs	3	143.09	28.62	171.71
Smith of Derby	Hall - Clock maintenance	1	210.00	42.00	252.00
Local World Ltd	Public Notices - Alcohol licence	3	158.56	31.71	190.27
Consortium	Hall - cleaning materials	1	70.88	14.18	85.06
Consortium	Hall - cleaning materials	1	172.98	34.60	207.58
Action Surveillance and CCTV	Hall - Maintenance	1	330.00	66.00	396.00
JW Plant & Co. Ltd.	Commonwealth Flag	9	116.00	23.20	139.20
Travis Perkins	Cemetery - maintenance	4	353.80	70.76	424.56
Travis Perkins	Cemetery - maintenance	4	37.84	7.57	45.41
Travis Perkins	Cemetery - maintenance	4	25.82	5.17	30.99
War Child	WWI event reimbursement	9	110.00		110.00
John Ridgeway	Britain in Bloom - travelling expenses	3	338.40		338.40
Biffa	Hall - Refuse costs	1	122.75	24.55	147.30
Biffa	Cemetery - Refuse costs	4	74.72	14.94	89.66

Chivers Corner Garage	Cemetery - Vehicle costs	4	59.63	11.93	71.56
British Gas	Gas - Memorial Hall	1	1442.74	288.54	1731.28
Lyreco	Admin supplies	3	47.08	9.42	56.50
Parker Plant Hire	Hall - Storage	1	61.60	12.32	73.92
Parker Plant Hire	Hall - Storage	1	61.60	12.32	73.92
Plusnet	Internet provider	3	15.00	3.00	18.00
IWEC - cr. Note	Pembrey Memorial Hall - maintenance	1	-122.60	-24.52	-147.12
IWEC	Xmas Lighting	9	39.00	7.80	46.80
IWEC	Xmas Lighting	9	235.00	47.00	282.00
CCC	Footway Lighting	1	8739.12	1747.82	10486.94
British Gas	Electricity - Copperworks	1	14.65	0.73	15.38
British Gas	Electricity - Institute	1	246.01	49.20	295.21
British Gas	Electricity - Pembrey School	1	199.97	9.99	209.96
British Gas	Electricity - Memorial Hall	1	186.99	9.34	196.33
British Gas	Electricity - Cemetery	4	166.87	8.34	175.21
British Gas	Electricity - OAP Hall	1	26.63	1.33	27.96
British Telecom	Admin - mobile phone	3	20.00	4.00	24.00
			<u>13704.13</u>	<u>2561.86</u>	<u>16265.99</u>

The RFO highlighted that the only unusual payment was to Carmarthenshire County Council for the annual payment of footway lighting. He confirmed that this was within budget for the year.

3. Petty Cash

Payments made from 1st to 28th
February 2015

Postage (2nd Class)	3	53.00		53.00
Llanelli Star	3	0.75		0.75
Cable ties	3	1.40		1.40
J.Milligan - framing	3	4.40		4.40
Picton sports - Protective clothing	4	21.16	4.23	25.39
Tesco - Cawl Cennin	9	25.07		25.07
Total payments made from petty cash				
			£105.78	£4.23
			£110.01	

There were no unusual items of expenditure from petty cash.

4. Budget Monitoring Report

The Budget monitoring report for the period 1st April 2014 to 31st January 2015 has been circulated to Members.

The RFO advised that the budget monitoring report had been considered at the last Finance Committee meeting. There are some items which are over budget and therefore, virements

were approved by the Committee. However, funds were not being taken from reserves and instead, the virements were being made from other budgets.

The RFO advised that as at the end of January 2015, income and expenditure should be 83%.

Income is within budget. The footpath grant is still awaited.

Employees' costs are within budget, as are administration costs.

Civic expenditure is within budget. The RFO advised that there has been expenditure upon the recent Cawl Cennin event. In relation to expenditure on the cemetery/footpaths, the RFO referred to some of the headings being over budget. He advised that under maintenance and repairs, a late bill had been received and there were also increased refuse costs. The RFO confirmed that as requested by the Finance Committee, he would be separating the costs for maintenance and those for repairs.

Expenditure on the Hall and Institute is within budget, although some proposed virements have been approved by the Finance Committee. The RFO referred to the fact that since setting the budget, electricity costs have significantly increased. He confirmed that there has been an increased figure for electricity in the new budget which was recently approved.

In relation to expenditure on the Hall and Institute refurbishment, there are still a few items to be paid. The application for payment of the grant funds is being finalised.

Expenditure on the Copperworks is well below budget, as is the former Pembrey School. Due to the agreement with the County Council, a virement has been recommended in relation to the budget for the lease on the former Pembrey School.

Expenditure on Pembrey Memorial Hall is within budget, based upon the figures provided by Carmarthenshire County Council. The RFO advised that there are still some refurbishment costs to be paid, but these will be covered by what has been received from the County Council.

Expenditure on Special Projects is within budget. The RFO referred to the fact that a couple of the budgets have not yet been spent at all, although the bus shelter invoice has now been received. Again, two virements have been recommended. Also, a budget for the MUGA will be added in. A query was raised by a member in relation to the existence of a heading for the Maritime Park. The RFO confirmed that this does not need to be included and will therefore be removed.

The RFO confirmed that net expenditure is 75.35% and is therefore within budget for year to date.

184. To consider the report of the Finance Committee meeting held on Monday 9th February 2015

It was **RESOLVED** that the minutes of the Finance Committee meeting held on the 9th February be signed and accepted as a true record.

Matters Arising

P3 (9) New £9 million programme launched by the Big Lottery Fund

Cllr Michael Theodoulou confirmed that he had met with the Clerk and the Vice Chair of the Finance Committee regarding this programme, to provide further information. Cllr Theodoulou advised that funding from this programme is not available to the Council.

P4 (11.2) Christmas Lighting – reimbursement of electricity for local businesses

A member queried whether the local businesses had now been paid. The RFO advised that he requires the names/addresses and will be attending to it the following week.

185. To consider any planning applications

<u>Application No.</u>	<u>Name and Address of Applicant</u>	<u>Description of Application</u>
S/31665	Mr Robert Yate Brynymor Pembrey	Proposed Menage building APPROVED
S/30251	Mr Shaoul Hourri Land at Bayview Y Graig Burry Port	2 no 4 bedroom detached dwellings along with demolition of existing garage to be replaced with hardstanding REFUSED – on the grounds of poor access, drainage and sewerage
S/31686	Peter Thomas 2 Harbour Approach The Harbour	Proposed extension to existing detached garage and change of use to home office accommodation. APPROVED
S/31687	Mr Marek Sprusinski 131 Dolau Fan Road Burry Port	Ground and first floor extension to the north eastern side of existing garage. Small porch extension to the front (south east) of the property. APPROVED

Re S/30251 – The TSO referred to the fact that the previous year, an application had been submitted for one house on this land. At that time, the Town Council was not happy about excess drainage and sewerage and this was again the feeling at the Planning Committee meeting held the previous evening. The TSO advised that he has spoken to the Planning Department and the applicant has made road improvements. However, there are approximately 12 objections to date. It was proposed that the view of the Planning Committee be supported and the application be objected to. Following a vote, members voted in favour of opposing the application, save for Cllrs John James, Mrs Pat Jones and Michael Theodoulou who abstained.

There was some discussion in relation to how much weight attaches to the Town Council's views upon planning applications. Cllr John James confirmed that the County members' views and also Town Councillors' views are taken into consideration.

186. To consider any County Councillors' reports

County Councillor Mrs Pat Jones advised that she had no report, due to her recent holiday.

County Councillor John James advised that a consultation has commenced on dog control orders and can be viewed on line. In Dyfed Powys, the Police have PCSOs that can fine but it is not done locally as there are currently no dog control orders.

187. To consider the Mayor's report

The Mayor advised that his charity rock concert will be taking place on 10th April 2015 at the Memorial Hall. Three local groups will be performing and he hopes for good support through attendance and will also appreciate assistance on the door.

188. To consider the consultation on the 'Devolution, Democracy and Delivery White Paper-Reforming Local Government:Power to Local People' and the Council's response to the consultation survey (copy discussion points enclosed but the White Paper and consultation survey should be viewed on the Welsh Government website)

The Clerk advised that a response to the White Paper is to be provided by 28th April 2015. She also advised that she was attending a meeting the following day arranged by the SLCC. Mr Dan Jones of the Local Government and Democracy Division of the Welsh Government will be giving a presentation on the proposals at this event.

Due to the detailed nature of the document, members were of the view that it would be preferable for it to be considered at a special meeting. It was **APPROVED** that the Clerk should set a time and a day and notify all Councillors, so that those who are interested in formulating a response on behalf of the Town Council can attend.

189. Consideration of providing financial support by way of match funding to the Pembrey and Burry Port Heritage Group-recommendation from the Finance Committee meeting of 09/03/15 (copy preliminary project enquiry enclosed)

Cllr Graham Davies advised that there was now a more up to date version of the project enquiry, although the template is along the lines of that which has already been circulated. The new version will emphasise the partnership with the Town Council, rather than it being Council led. It will also reflect the importance of sustainability and working with local schools and colleges. Additional information will be included to refer to the increased footfall to the area, the economic effect and the aspects of job creation. Cllr Graham Davies advised that once the project enquiry is submitted to the Lottery Fund, there is a 10 day turnaround.

The Mayor advised that the project enquiry had been considered both by the Regeneration and Leisure Committee and the Finance Committee, who were recommending that the Town Council should provide support by way of match funding of up to £10,000.

A query was raised in relation to who the mentor referred to in the project enquiry would be. Cllr Graham Davies advised that it is envisaged that this would be someone from a local university or college or an individual with excellent local knowledge.

Members discussed that it was important that it is shown that the Town Council is supporting the application when it is submitted, to maximise the chances of success. Following the discussions, Cllr Michael Theodoulou proposed that the Town Council commits to providing match funding up to £10,000 if the bid is successful which was seconded by Cllr Mrs Mary Wenman. This was **APPROVED**, with all members voting in favour.

190. Consideration of proceeding with an application for outline planning permission for housing on land at Morlan Terrace, Burry Port(Copperworks site)-recommendation from the Finance Committee meeting of 09/03/15 (copy email/letter from Darkin Architects enclosed)

Members discussed that they had previously been in favour of developing this site, which had only been hampered due to the earlier flood map. They were therefore of the view that this possibility for the Copperworks site should again be explored, although it was suggested that the Council should consult with local people on needs and wants. Members voted on the proposal to proceed with an application for outline planning permission, with all members voting in favour.

191. To consider the installation of a new fire alarm system at the Memorial Institute-referral from the Finance Committee meeting of 09/03/15

Members **APPROVED** that the Town Council proceeds with the purchase and installation of a new fire alarm system at the Memorial Institute.

192. To consider the preparation of “Whole Place Plans” (copy draft document prepared by ‘The Means’ and information on the Well-being Future Generations (Wales) Bill enclosed)

The Clerk advised that she had recently met with a Partner from the organisation “The Means”, who had also provided the draft document which had been circulated to members. She also advised members that Llanelli Rural Council has engaged The Means to undertake work on its behalf, which is currently progressing. The purpose of this is in anticipation of the introduction of the Well-being Future Generations (Wales) Bill, in relation to which some information had been circulated to members with the agenda.

There were varying views between members as to the potential benefit of an organisation such as The Means undertaking work of this nature on behalf of the Town Council. Some felt that much of the work could be carried out internally and referred to the fact that a start had already been made, by way of the open evening and survey. It was also felt that there was no immediate rush and that if a firm was to be employed, then the Council would need to go out to tender. On the other hand, it was also expressed that work of this nature should not be immediately discarded and that the Council should look more closely at what is happening with Llanelli Rural Council and should also look at other areas which have already been assisted by The Means.

The Clerk advised members that the Partner from The Means had indicated his willingness to attend to meet with them, to provide additional information and/or address queries. However, some reservation was expressed in relation to this, as if ultimately a contract was awarded to that organisation, then it could cause difficulties if other competing firms had not had a similar opportunity.

Following the discussions, it was proposed and **APPROVED** that the Clerk contact the Clerk of Llanelli Rural Council, to request him to speak to members about the work which The Means is carrying out on behalf of his Council, so that an impartial view is given.

193. To consider Communications received

1. Email from Policy & Partnerships Team of Carmarthenshire County Council dated 26th February forwarding a letter from the Executive Board member, Cllr Mair Stephens in relation to the Devolution, Democracy and Delivery White Paper. This advises that the County Council will be considering and responding to the proposals contained in the White Paper and it encourages Town and Community Councils to do likewise.
Noted.
2. Email dated 26th February from One Voice Wales forwarding an email from the Welsh Government. This advises that the Minister for Finance and Government Business issued a consultation document on 24th February on proposals for a Landfill Disposals Tax to replace Landfill Tax in Wales in 2018. The Minister is keen to engage with members of the public on this consultation and has specifically asked that Town and Community Councils are informed and invited to respond. The consultation document can be viewed on the Welsh Government website at <http://gov.wales/consultations/finance/landfill-disposals-tax/?lang=en>. The closing date for responses is 19th May 2015.
*It was **APPROVED** that any members who wish to respond, should directly contact the Clerk.*
3. Letter from the Secretary of Burry Port Memorial Park Bowling Club dated 1st March 2015, thanking the Town Council for taking over the responsibility for the cutting of the hedge around the bowling green.
Noted.
4. Letter from War Child dated 3rd March 2015 thanking the Council for the donation of £110 from the proceeds of the World War I commemoration evening.
Noted.
5. Email from One Voice Wales dated 4th March 2015, forwarding an email from the Health and Social Care Committee at the National Assembly for Wales. This advises that the Committee is calling for evidence on the general principles of Regulation and Inspection of Social Care (Wales) Bill. The Committee invites written evidence to assist in its scrutiny of the Bill and in particular in relation to specific questions – **copy attached**. The Bill and the accompanying Explanatory Memorandum can be viewed on the National Assembly for Wales website at <http://www.senedd.assembly.wales/mgIssueHistoryHome>. Submissions must be received by 16.00 hours on 24th April 2015.
Noted.
6. Email from the Policy and Partnerships Team of Carmarthenshire County Council dated 9th March 2015 forwarding information from Wendy Walters (Interim) Assistant Chief Executive of Carmarthenshire County Council regarding the consultation about changes to the monitoring of CCTV cameras. (**copy attached**)

*Members support the monitoring of CCTV continuing and therefore it was **APPROVED***

that the Council's objections be recorded.

7. Email from One Voice Wales dated 10th March forwarding an email from Natural Resources Wales. This advises that Natural Resources Wales is holding a series of events across Wales to explain the work of its Board members and to provide information to anyone who might wish to apply to become a Board member in the future. The nearest venue is at Merthyr Tydfil on 17th April 2015. Further information is available from the office, if interested.

Noted.

194. To receive reports by elected members, if any

Cllr Michael Theodoulou advised that he had been approached by a number of local people regarding the condition of the Harbour, in terms of the state of the walls and also the sand banks. He therefore requested that it be placed on the agenda for the next Town Council meeting for there to be a detailed discussion.

Cllr John James referred to the fact that if the intended regeneration of that area proceeds, then money will be available. He advised that the Leader of Carmarthenshire County Council, Mr Kevin Madge is due to attend at the Harbour the following week. Cllr Mrs Pat Jones added that the new Director for Technical Services also wishes to attend at Burry Port.

Cllr John James advised that he had attended the recent Hywel Dda open day held at the Selwyn Samuel Centre. Following this, he felt that there was more openness from the new Board. He had raised some issues, including the improvement of surgery appointments and also transport to hospitals, particularly to Glangwili Hospital in Carmarthen.

195. Report of the Clerk on matters of administration

1. Email from the Centre Manager of Tŷ Mair Family Centre advising of the date of their Annual General Meeting, which is to be held on Tuesday 14th April 2015 at 4pm. A warm welcome is extended to all to attend.

Noted

2. Email from the Communications and Outreach Support Officer of Plantlife on 13th March, providing information on the National Plant Monitoring Scheme, which was launched at the beginning of March. The scheme is the first of its kind and seeks volunteers across the United Kingdom to visit a kilometre square local to them and record the plants they find there in several different plots. The scheme will enable the organisation to explore how plants in different habitats are responding to changes in the environment. This is a Government backed scheme and is being delivered by a partnership comprising of the Botanical Society of Britain and Ireland, Centre for Ecology, Joint Nature Conservation Committee and Plantlife. Plots have been randomly selected across the UK and these can viewed on www.npns.org.uk All volunteers registering for a plot on the website will receive a survey pack and will be able to access free training courses, telephone and email support. Volunteers carry out the survey of their plots twice a year. The email requests that this information be circulated within the local community and if possible, be placed on the Council's website.

Noted

3. Email from One Voice Wales on 16th March 2015. This refers to the Housing (Wales) Act 2014 which received Royal Assent on 17th September 2014 and which gives Local Authorities discretion to charge council tax premiums on long term empty homes and second homes in Wales. Consultations commenced on 13th March on Exemptions to the Council Tax Premium for Long Term Empty Homes and Exemptions to the Council Tax Premium for Second Homes and will close on 13th June 2015. Consultations can be viewed on <http://gov.wales/consultations>.
Noted

4. Email from the Chair of the Carmarthenshire Local Access Forum. This advises that the Forum is a statutory body comprising of local people that provides advice to Carmarthenshire County Council, Natural Resources Wales and other key organisations about improving access to the countryside, public rights of way and green spaces within the County. The Chair aims to ensure that there is greater awareness of the Forum and the work that it does. The email invites the Council to contact either the Chair or the Forum Secretary if it has any issues regarding access that it feels that the Forum may be able to support or assist with. Additionally, the Forum is currently looking to recruit some new members and therefore if interested, please contact the Secretary for an application form on jptudor@carmarthenshire.gov.uk.
Noted

5. Email from Isabel Goodman on 18th March. This refers to the two day Football Festival taking place at Woodbrook Lane playing field on the weekend of 30th and 31st May, which she and her husband are organising in association with Burry Port Junior Football Club. In excess of 250 children are expected over the two day event. Entry per child will be through the donation of a pair of football boots or a football kit, which will then be shipped out to the Children's Football Academy in Gambia. The email enquires if the Council is willing to donate or hire tables and chairs to be used in a marquee over the two day event.

*The Town Council were happy for its tables to be used at this event. However, some concern was expressed at allowing the Memorial Hall's chairs to be used, as they have only recently been re-covered. Alternatively, Cllr Mrs Shirley Matthews advised that the Carnival Committee has some older chairs which could be used at the event. A member also suggested that the Council should consider financially supporting the event and it was therefore **APPROVED** that the Finance Committee should consider making a financial donation.*

6. Discussions took place at the recent Regeneration and Leisure Committee meeting regarding the donation of an "Anne Frank" horse chestnut tree to each of the four local schools. It was suggested that an event be organised to present the trees to representatives from the schools and the Committee referred this to the Town Council to consider a suitable date.

*Members **APPROVED** that an event should be arranged and it was suggested that this could possibly be linked to a special date which is relevant to Anne Frank. Cllr Graham Davies referred to the pack of information which was available and confirmed that he would be happy to consider this further, once confirmation had been obtained that the schools wished to be involved.*

*There was also some discussion in relation to the VE Day 70th anniversary commemoration event which has been organised by Burry Port Rugby Club at the Memorial Hall on Saturday 9th May. It was also confirmed that the Town Council would now be participating and will be holding an event on Friday 8th May. There was discussion about the possibility of holding a church service and it was suggested that it would be appropriate for this to be held at Pembrey Church, especially having regard to RAF Pembrey. Members **APPROVED** that enquiries be made and that possibly, the service take place either on the first or third Sunday in May, bearing in mind the number of events being held on the weekend of the 8th – 10th May.*